



TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, March 22, 2021 at 6:00 p.m.

Council Chambers, Town Hall

962 St. John Avenue

[Virtual via GoToMeeting](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on March 8, 2021
6. **Business Arising from the Minutes**
 - 6.1 Disposition of Delegation – Coal Mining Development Proposals – Cody Johnson
 - 6.2 Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support
7. **Bylaws**
8. **New Business**
 - 8.1 Municipal Leaders' Caucus
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
 - 11.1 Recycle Location Accommodation – FOIP s. 21 & 24
 - 11.2 Irrigation – Leased Land – FOIP s. 21 & 24
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for April 12, 2021 at 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Monday March 8, 2021
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, W. Elliott,
M. Barber and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; D. Green, Family and Community Support Services Coordinator; A. Grose, Recreation Manager, M. Everts, Marketing & Economic Development Officer and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

2.1 Land Use Bylaw Amendment 1547-AK

Present: Mayor Anderberg
Councillor Barber
Councillor Jackson
Councillor Elliott
Councillor McGillivray
Councillor Korbett

Absent with Regrets: Councillor Barber

Staff: L. Wilgosh, Chief Administrative Officer
W. Catonio, Director of Finance and Human Resources
L. Rideout, Director of Community Services
A. Grose, Recreation Manager
M. Everts, Marketing & Economic Development Officer
D. Green, Family and Community Support Services
L. Goss, Administrative Manager

1. CALL TO ORDER

The Mayor called the Public Hearing for Bylaw No. 1547-AK to order at 6:00 p.m.

2. ADOPTION OF AGENDA

ELLIOTT:

That Council for the Town of Pincher Creek approves the March 8, 2021 Public Hearing for Bylaw No. 1547-AK agenda as presented.

CARRIED PH21-1

3. PURPOSE OF PUBLIC HEARING

The purpose of the public hearing is to present Bylaw No. 1547-AK, to reduce costs, speed up the approval process to achieve some red tape reduction.

4. CONFIRMATION OF NOTICE

The Chief Administrative Officer advised that the Notice of Public Hearing was advertised in the February 17 and 24, 2021 editions of the weekly newspaper the Pincher Creek Echo and Shootin' the Breeze.

5. REPORT FROM OLDMAN RIVER REGIONAL SERVICES COMMISSION SENIOR PLANNER

Referral comments were received from the Oldman River Regional Services Commission read by the Chief Administrative Officer.

6. REPORT FROM THE TOWN'S MANAGEMENT STAFF

Referral comments were received from Operational Services read by the Chief Administrative Officer.

No referral comments were received from Fire/Emergency Services.

No referral comments were received from Bylaw Enforcement.

7. WRITTEN SUBMISSIONS

No written submission have been received as of 12:00 Noon, March 3, 2021.

8. PERSONS WISHING TO BE HEARD

There has been no persons indicating their wish to be heard as of 12:00 noon March 3, 2021.

The Mayor asked if there were any persons wishing to be heard. (First Time)

The Mayor asked if there were any persons wishing to be heard. (Second Time)

The Mayor asked if there were any persons wishing to be heard. (Third and Final Time)

9. CLOSURE OF PUBLIC HEARING

KORBETT:

That this Public Hearing on March 8, 2021 be hereby adjourned at 6:04 p.m.

CARRIED PH21-2

3. AGENDA APPROVAL

JACKSON:

That Council for the Town of Pincher Creek approves the March 8, 2021 agenda as amended, the amendment being the addition of item 8.5 Policing Priorities.

CARRIED 21-080

4. DELEGATIONS

4.1 Library – Janice Day, Sandra Baker and Mike Barkwith

Library representatives Janice Day, Sandra Baker and Mike Barkwith attended the meeting to provide information to Council regarding the Library Board Bylaw Amendment, scheduled for Council consideration at the March 8, 2021 regular meeting of Council.

4.2 Coal Mining Development Proposals – Cody Johnson

Cody Johnson attended the meeting to provide a presentation to Council regarding the coal mining development proposals in the area.

4.3 Kootenai Brown Pioneer Village – Request for Support – Colleen Casey-Cyr

Kootenai Brown Pioneer Village representative Colleen Casey-Cyr attended the meeting to provide information to Council regarding a Communities Initiative – Electrical Upgrades and Pergola Roof Construction Proposal, scheduled for Council consideration at the March 8, 2021 regular meeting of Council. In addition a request for letter of support for the construction of an addition on Pioneer Place in an application to the Lethbridge Community Foundation.

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to add item 8.6 Kootenai Brown Pioneer Village – Letter of Support – Community Foundation – Pioneer Place Addition.

CARRIED 21-081

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on February 22, 2021

JACKSON:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on February 22, 2021 as presented.

CARRIED 21-082

5.2 Minutes of the Committee of the Whole Meeting held on March 3, 2021

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on March 3, 2021 as amended.

CARRIED 21-083

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Riversdale Resources – Keith Bott

ELLIOTT:

That Council for the Town of Pincher Creek receive the presentation provided by Riversdale Resources representatives Keith Bott, Jackie Woodman, Gary Houston and Alistair Gibbons at the February 22, 2020 regular meeting of Council as information.

CARRIED 21-084

6.2 Disposition of Delegation – Allied Arts Council – Healthy Communities Initiative – Stacy McRae & Val Wynder

JACKSON:

That Council for the Town of Pincher Creek receive the presentation provided by Allied Arts Council representatives Stacy McRae and Val Wynder at the February 22, 2020 regular meeting of Council as information.

CARRIED 21-085

7. BYLAWS

7.1 Land Use Bylaw Amendment 1547-AK

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1547-AK, amending the Land Use Bylaw No. 1547, second reading.

CARRIED 21-086

KORBETT:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1547-AK third and final reading and that a copy be attached hereto and form part of the minutes.

CARRIED 21-087

8. NEW BUSINESS

8.1 Library Board Bylaw Amendment

ELLIOTT:

That Council for the Town of Pincher Creek accept and agree to the proposed changes to the Library Board Bylaw Schedule C as presented.

CARRIED 21-088

8.2 Kootenai Brown Pioneer Village – Request for Support

McGILLIVRAY:

That Council for the Town of Pincher Creek agree and approve the draft letter of support for Kootenai Brown Pioneer Village in their Communities Initiatives grant application to fund electrical upgrades and a pergola roof construction.

CARRIED 21-089

M. Everts left the meeting at 6:52 pm

8.3 Economic Developers Alberta Annual Conference

JACKSON:

That Council for the Town of Pincher Creek authorize the attendance of Councillor Korbett at the virtual Economic Developers Alberta 2021 Leaders' Summit and Conference May 19 - 20, 2021.

CARRIED 21-090

8.4 Municipal Climate Change Action Centre Energy Manager Proposal – SASCII Request for Support

KORBETT:

That Council for the Town of Pincher Creek defer the Municipal Climate Change Action Centre Energy Manager Proposal – SASCII Request for Support to the March 22, 2021 regular meeting of Council for further information and consideration.

CARRIED 21-091

Councillor Barber joined the meeting at 7:18 pm.

8.5 Policing Priorities

JACKSON:

That Council for the Town of Pincher Creek agree that the Policing Priorities for the community for 2021 continue to be Community presence, engagement and education, and Crime prevention including Drug and Traffic Enforcement.

CARRIED 21-092

8.6 Kootenai Brown Pioneer Village – Letter of Support – Community Foundation – Pioneer Place Addition

ELLIOTT:

That Council for the Town of Pincher Creek direct administration to prepare and send a letter of support for the Kootenai Brown Pioneer Village in their Lethbridge Community Foundation application for a Pioneer Place Addition.

CARRIED 21-093

9. REPORTS

9.1 Upcoming Committee Meetings and Events

Municipal Development and Subdivision Authority

10. ADMINISTRATION

10.1 Council Information Distribution List

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to invite MLA Roger Reid to address Council regarding budget changes related to disaster funding.

CARRIED 21-094

BARBER:

That Council for the Town of Pincher Creek accept the March 8, 2021 Council Information Distribution List as information.

CARRIED 21-095

10.2 Legislative Services 4th Quarter Report

ELLIOTT:

That Council for the Town of Pincher Creek accept the Legislative Services 4th Quarter Report as information.

CARRIED 21-096

10.3 Chief Administrative Officer 4th Quarter Report

JACKSON:

That Council for the Town of Pincher Creek accept the Chief Administrative Officer 4th Quarter Report as information.

CARRIED 21-097

Mayor Anderberg called a recess at 7:51 pm

D. Green left the meeting at 7:51 pm

Mayor Anderberg called the meeting back to order at 7:59 pm

11. CLOSED MEETING DISCUSSION

JACKSON:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 8, 2021 at 7:59 pm in accordance with section 16, 21 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Director of Finance and Human Resources, Recreation Manager and Administrative Manager in attendance.

CARRIED 21-098

BARBER:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 8, 2021 at 9:48 pm.

CARRIED 21-099

11.1 Canadian Broadcasting Corporation Lease Renewal – FOIP s. 16 & 24

KORBETT:

That Council for the Town of Pincher Creek authorize and approve the five (5) year Addendum Agreement to the Canadian Broadcasting Corporation lease agreement dated September 27, 2016 continuing with the same terms and conditions.

CARRIED 21-100

11.2 Airport Services/Fee Proposal – FOIP s. 16 & 24

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the proposed concept of the Governance model of a Not-for-profit Municipal Corporation with the three municipal members being Municipality of Crowsnest Pass, Municipal District of Pincher Creek, and the Town of Pincher Creek for the Airport Services ongoing and expanded operation.

FURTHER

That Council for the Town of Pincher Creek agree to share the proposed fee of \$25,000 among the three municipal partners for Airport Services to be funded from general ledger account 1100001920.

CARRIED 21-101

11.3 Holy Spirit School Division – Joint Election Services Agreement – FOIP s. 16 & 24 ELLIOTT:

That Council for the Town of Pincher Creek authorize and approve the Joint Election Services Agreement between the Town of Pincher Creek and the Holy Spirit Catholic School Division for the general election to be held October 18, 2021.

CARRIED 21-102

11.4 Pincher Creek Emergency Services Commission Mediation Proposal – FOIP s. 21 MCGILLIVRAY:

That Council for the Town of Pincher Creek approve the mediation proposal from Barbara McNeil and Associates for the Pincher Creek Emergency Services funding formula as per the Membership Agreement, and to further agree to share the cost of services as presented on a 50/50 basis.

FURTHER

That Council for the Town of Pincher Creek appoint Councillor Korbett and Mayor Anderberg to participate in the Pincher Creek Emergency Services Commission funding formula mediation process.

CARRIED 21-103

11.5 Recycling Proposal – FOIP s. 21

KORBETT:

That Council for the Town of Pincher Creek direct administration to continue to collaborate with the M.D. of Pincher Creek for recycling services at this time.

Councillor Jackson requested a recorded vote:

In Favour
Anderberg
McGillivray
Elliott
Korbett
Barber

Opposed
Jackson

CARRIED 21-104

11.6 Pincher Creek Emergency Services Commission Requisition – FOIP s. 21

KORBETT:

That Council for the Town of Pincher Creek receives the information regarding the Pincher Creek Emergency Services Commission Requisition as presented.

CARRIED 21-105

12. NOTICE OF MOTION

13. ADJOURNMENT

BARBER:

That this meeting of Council on March 8, 2021 be hereby adjourned at 10:00 pm.

CARRIED 21-106

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 22nd DAY OF MARCH 2021
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY MARCH 22, 2021
AT 6:00 P.M.**

S E A L

DRAFT

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - Coal Mining Development Proposals - Cody Johnson	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/22/2021

PURPOSE:

To dispose of a delegation that attended the March 8, 2021 Regular Council meeting in accordance with Procedural Bylaw 1596-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the presentation provided by Cody Johnson regarding Coal Mining Development Proposals at the March 8, 2021 regular meeting of Council as information.

BACKGROUND/HISTORY:

Cody Johnson attended the March 8, 2021 regular Council meeting to provide a presentation to Council regarding the coal mining development proposals in the area.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information regarding coal mining development proposals in the area .

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

Council has seen several delegations recently, and continues to receive requests for delegation, regarding the proposed coal operations and water rights in the area.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Cody Johnson regarding Coal Mining Development Proposals at the March 8, 2021 regular meeting of Council as information.

Signatures:
Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support	
PRESENTED BY: LaVonne Rideout, Community Services	DATE OF MEETING: 3/22/2021

PURPOSE:

For Council to consider an offer from SASCI to be the organization to support the application for and management of the Municipal Climate Change Action Centre Energy Manager to be shared collaboratively with the MD, Town and other community organizations that may benefit.

RECOMMENDATION:

That Council for the Town of Pincher Creek support the application for the MCCAC Manager grant and that they support administration to take the lead role in the application and management of the position in collaboration with SASCI and the MD.

BACKGROUND/HISTORY:

Resolution 21-091 passed at the March 8, 2021 Regular Meeting of Council;
That Council for the Town of Pincher Creek defer the Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support to the March 22, 2021 regular meeting of Council for further information and consideration.

On March 9, 2021 the Council for the MD of Pincher Creek passed the resolution to collaborate with SASCI and the Town on this initiative and has committed \$10,000 for the first year of this project.

Small municipalities are encouraged to partner with their neighbouring municipalities to share an energy manager. One municipality in the partnership must lead submitting the application, signing the funding agreement, and receiving the payment on behalf of the partnership.

An Energy Manager will develop an energy management plan, find cost and energy saving opportunities and potentially lead clean energy projects in our municipality.

Municipalities of less than 150,000 are eligible to apply.

There are limited moneys in this grant pool. Once that money is used up the grant would no longer be available.

Besides access to salaries for the Energy Manager, Municipalities get free access to technical service, energy manager training and coaching, energy management tools and templates as well as job descriptions, skills and behaviour checklists.

Energy management practices are scalable. They can be implemented across the municipality, on specific facilities, or even single energy systems. Typically, the focus of energy management is on buildings, but the focus can also include vehicle fleets, equipment, waste, water management and more.

ALTERNATIVES:

That the Council decide to forgo this opportunity.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Municipalities, regardless of size, can apply energy management practices to help achieve operational, financial and environmental benefits.

Applications must be in before April 30, 2021 to be eligible for the two years of funding. Applications received after that will only be eligible for one year of funding, evaluated on a case by case basis.

FINANCIAL IMPLICATIONS:

Eligible expenses consist of direct salaries paid by the municipality.

Year 1- 80% of eligible expenses to a maximum of \$80,000/year

Year 2- 80% of eligible expenses to a maximum of \$80,000/year

*Year 2 is optional and contingent on meeting minimum Year 1 requirements

The MD has already committed \$10,000 for the first year. Maximum commitment would be \$10, 000/year for two years.

Energy consumption represents a large portion of the operating costs for the municipalities and managing energy consumption helps reduce energy use and lowers operating costs. The \$10,000 investment would have a high return as seen by other municipalities. Please click on link (or copy and paste) to see other municipal success stories.

<https://mccac.ca/project-showcase/>

PUBLIC RELATIONS IMPLICATIONS:

Energy Management enables municipalities to show environmental leadership and progress towards our climate change-related goals by reducing energy use and green house gas emissions. Reducing admissions improves air quality, creates healthy living spaces, and provides high quality of life for citizens.

ATTACHMENTS:

MCCAC 2021-03-10 Response to questions from Town Council (1) – 608

MD of Pincher Creek SASCI Letter of Support – 608

CONCLUSION/SUMMARY:

Administration supports the collaboration between the MD, SASCI and the town to apply for the Energy Manager Grant.

Signatures:

Department Head:

La Vonne

CAO:

Laurie Wilgus





Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

March 10, 2021

Town of Pincher Creek
P.O. Box
Pincher Creek AB T0K 1W0

Attention: La Vonne Rideout

Re: Responses to questions from Town of Pincher Creek re: Municipal Energy Manager Program

Hello La Vonne;

Below are responses to questions posed by Councillors for the Town of Pincher Creek about the municipal partnership proposed by SASCI, which would leverage funds available through the Municipal Energy Manager (MEM) Program supported by the Municipal Climate Change Action Centre (MCCAC).

These responses are based on the contents of MCCAC's website and direct consultation with MCCAC. Please let us know if any further information is required.

Regards,

James Van Leeuwen
Chairperson (volunteer)
Southwest Alberta Sustainable Community Initiative (SASCI)
Pincher Creek, AB
(403) 627-8427

Question 1: Is the person hired to perform the audit to be an employee, third party contractor or a company? If an employee, who would be the employer and what happens after the audit is completed?

The Municipal Energy Manager (MEM) would need to be a salaried employee of the municipality receiving funding from Municipal Climate Change Action Centre (MCCAC). The MEM's principal responsibilities would be to implement and audit municipal upgrade and retrofit projects that reduce municipal GHG emissions. The Special Projects Manager employed by the Town of Cochrane could be a starting model for a position supporting the Town and/or M.D. of Pincher Creek:

<https://mccac.ca/project-showcase/town-of-cochrane-special-projects-planner>.

The MCCAC will provide up to two years of funding support for the MEM position, at up to \$80,000 per year. If there were strong interest to maintain the position beyond two years, SASCI would be interested to collaborate with the Town, the M.D. and potentially other local partners to develop a solution that would establish permanent and committed capacity for energy innovation and management throughout our community.

Question 2: Can an energy audit span a two year period?

An energy upgrade or retrofit project typically involves an initial audit to establish a baseline for energy consumption and costs and GHG emissions, followed by audits to monitor progress.

A Municipal Energy Manager employed by an Alberta municipality has completed 27 audits of multiple upgrade and retrofit projects implemented under their tenure.

Question 3: What is the payback estimate in energy savings?

The MCCAC website provides insight into financial and GHG performance of dozens of municipal upgrade and retrofit projects that have leveraged MCCAC's grant programs:

<https://mccac.ca/project-showcase/municipality-type/town>

The Town of Bow Island leveraged MCCAC's Recreation Energy Conservation Program to retrofit the Servus Community Arena (<https://mccac.ca/project-showcase/servus-community-arena-realice-hot-water-heater-and-door-sweeps-retrofit>):

Project completed: 2021
Energy savings: 9,114 kWh of electricity per year
168 GJ of natural gas per year
GHG reductions: 12 tonnes CO₂e per year
Cost savings: \$1,907 per year
Project cost: \$41,923
MCCAC funding: \$31,361
Payback period: 5.5 years

Big Lakes County leveraged MCCAC's Alberta Municipal Solar Program to install a ground-mount solar PV system (<https://mccac.ca/project-showcase/big-lakes-county-ground-mount-solar-pv-project>).

Project completed: 2021
Installed capacity: 216 kW
Energy generation: 254.5 MWh per year
GHG reductions: 145 tonnes CO₂e per year
Project cost: \$475,795
MCCAC funding: \$183,600

Question 4: What is the fee of the auditor or company for this service?

The Municipal Energy Manager would provide all services as a salaried employee of the municipality that signed the agreement with MCCAC. The MEM would be supported with up to \$80,000 per year of funding from MCCAC's Municipal Energy Manager Program for 1 - 2 years.

Question 5: How much will SASCI be paid to oversee this project?

SASCI's Grant Specialist supports local groups and organizations in preparing and submitting applications for funding, free of charge. SASCI recognizes that a Municipal Energy Manager would be uniquely beneficial to improving community sustainability, and is interested to help the Town and/or M.D. exploit the grant funding available through the MCCAC's MEM Program.

SASCI would have no authority to oversee the MEM position if it were established. The municipality hosting the MEM position would be responsible for overseeing the position, perhaps supported by a Management Committee or Advisory Committee as circumstances required. SASCI might be invited to support guidance and oversight for the position by way of such a committee, at the discretion of the municipality that struck the committee.

Question 6: If the grants do not materialize, who pays the cost of the energy audit or employee?

The grants would not materialize only if an application to the MEM Program were unsuccessful. In this case there would be no obligation for either municipality to spend any money to employ a Municipal Energy Manager or undertake audits.

Question 7: Why can't the two municipalities hire an Energy Audit Company, apply for the grants and manage the project directly?

Either or both municipalities could do this.

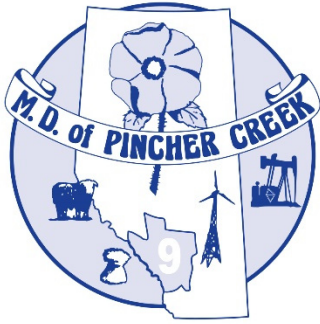
To generate comparable benefit to the community, they would need to invest up to \$200,000 over two years instead of investing a maximum of \$40,000 over two years to leverage up to \$160,000 of grant funding through MCCAC to employ a full-time Municipal Energy Manager.

Question 8: Can we please see a list of recent energy audits and work completed as a result of them?

The MCCAC website provides a comprehensive listing of Alberta municipal upgrade and retrofit projects that have leveraged MCCAC's grant programs:

<https://mccac.ca/project-showcase>

Detailed audit information relating to these projects is not available through MCCAC, but may be available to the Town of Pincher Creek directly from the municipalities that undertook the projects.



1037 Herron Ave.
PO Box 279
Pincher Creek, AB
T0K 1W0
p. 403.627.3130
f. 403.627.5070

info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

March 11, 2021

James Van Leeuwen
Box 1297
Pincher Creek, AB
T0K 1W0

Dear Mr. Van Leeuwen,

RE: MCCAC Municipal Energy Manager Program

At their meeting on March 9, 2021, Council discussed the Municipal Climate Change Action Center (MCCAC) Municipal Energy Manager Program partnership application with SASCI and the Town of Pincher Creek. At that meeting, Council agreed to enter the program for a two-year term, with the designated lead municipality being the Town for the application. The MD of Pincher Creek agrees to contribute up to a maximum of \$10,000 each year, over the two-year term.

Council requests that a member of SASCI collaborate with our staff to prepare and submit the application and to keep Council and staff informed of any further developments with this project. We look forward to future updates and to collaborating with our community and Municipal partners to see this project through fruition.

If you require further information, please contact our office at 403 627 3130, or email info@mdpincercreek.ab.ca.

cc: Town of Pincher Creek

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Municipal Leaders' Caucus	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/22/2021

PURPOSE:

For Council to consider attendance at the 2021 Municipal Leaders' Caucus.

RECOMMENDATION:

That Council for the Town of Pincher Creek authorize the attendance of _____ at the Municipal Leaders' caucus virtually, April 14, 15 and 16, 2021.

BACKGROUND/HISTORY:

AUMA will be holding the Municipal Leaders' caucus virtually through zoom on April 14, 15, and 16, 2021.

This year's Caucus is a great opportunity to discuss key issues affecting your community, including COVID recovery, red tape reduction, municipal finances, and the upcoming municipal election. Delegates will also have the opportunity to ask provincial Ministers questions about top-of-mind concerns on Government Day (April 16). A copy of the draft agenda for Caucus is attached.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

The former annual AUMA Mayors' Caucuses have been held since 2009, now called the Municipal Leaders' Caucus. The meetings provide the opportunity for municipalities to table Requests for Decisions on municipal issues. In order to present an RFD at a caucus, the RFD must be endorsed by Council and there must be a representative from the Council to speak to it. The deadline for submitting RFDs for the April 2021 Municipal Leaders' Caucus is March 31.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding the 2021 Municipal Leaders' Caucus as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The Mayor and the Chief Administrative Officer have attended this event in the past.

FINANCIAL IMPLICATIONS:

The cost for attending the Municipal Leaders' Caucus is \$50 for regular members and \$75 for associate and non-members.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

Agenda - Spring 2021 MLC - 606

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek authorize attendance at the Municipal Leaders' caucus virtually, April 14, 15 and 16, 2021

Signatures:

Department Head:

Alisa Goss

CAO:

Leslie Wilgosh



Agenda for Spring 2021 Municipal Leaders' Caucus

April 14, 15, and 16, 2021

Via Zoom

Subject to Change

Wednesday, April 14	
3:00 p.m.	President's Opening Remarks
3:05 p.m.	Mental Health Session
3:15 p.m.	Education/Engagement Session I – Municipalities' Role in Red Tape Reduction
4:00 p.m.	Break
4:15 p.m.	Education/Engagement Session II – COVID Recovery
5:00 p.m.	Break
5:15 p.m.	Education/Engagement Session III – Municipal Finances and Reserves
6:00 p.m.	Closing Remarks

Thursday, April 15	
9:00 a.m.	Opening Remarks
9:05 a.m.	Mental Health Session
9:15 a.m.	Opposition Leader's Remarks
9:30 a.m.	Education/Engagement Session IV – 2021 Municipal Election
10:30 a.m.	Break
10:45 a.m.	AUMA President's Report
11:15 a.m.	AUMA Board Dialogue Session
11:30 a.m.	Requests for Decision
11:55 a.m.	Closing Remarks

Friday, April 16	
9:00 a.m.	Opening Remarks
9:05 a.m.	Mental Health Session
9:15 a.m.	Minister of Municipal Affairs' Remarks and/or Premier's Remarks
9:30 a.m.	Ministers' Dialogue Session I
10:30 a.m.	Break
10:50 a.m.	Ministers' Dialogue Session II
11:50 a.m.	Closing Remarks



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
March 22, 2021**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	March 4, 2021	Bev Thornton, Alberta SouthWest Regional Alliance	AlbertaSW Board Bulletin March 2021 and Approved Minutes February 2021
2.	March 5, 2021	Paul Wynnyk, Deputy Minister	COVID-19 Municipal Governance- March 5 Issue
3.	March 8, 2021	Kristen Dykstra, Lethbridge Community Health	Town of Pincher Creek COVID Update
4.	March 9, 2021	Paula Burns, Lethbridge College	Update to our Community
5.	March 10, 2021	Ric McIver, Alberta Municipal Affairs	Changes to the Disaster Recovery Program
6.	March 11, 2021	Jean Waldner, CNPC landfill Association	AGM meeting Notice
7.	March 12, 2021	Leah Blair, Athabasca County	Letter - Proposed Changes to AER Directive 067
8.	March 10, 2021	Cst. Rachel Welsh	RCMP Release
9.	March 16, 2021	David Green, Pincher Creek and District FCSS	Food Centre
10.	March 17, 2021	Tara Cryderman, Oldman River Regional Services Commission	February 11, 2021 Executive Committee Meeting Minutes
11.	March 17, 2021	Victoria Chester, Highway 3 Twinning Development Association	Call for Nominations & Notice of AGM; H3TDA
12.	March 10, 2021	Syncline-Castle Trails Association	Thank you card
13.	March 18, 2021	Electricity Transformation Canada	We Need Your Opinion