



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
March 1, 2017 – 8:00 AM
Council Chambers – Town Office

ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Thornton, L. Jackson and J. Litkowski

Absent with Regrets: W. Elliott and D. Filipuzzi

Staff: L. Wilgosh, Chief Administrative Officer; D. Burt Stuckey, Director of Community Services; A. Roth, Director of Operations; A. Kollee, Manager of Legislative Services; M. Everts, Events, Marketing & Economic Development Officer and L. Goss, Administrative Manager

1. Call to Order

The meeting was called to order at 8:03 am.

2. Agenda Approval

LITKOWSKI:

That Committee of the Whole for the Town of Pincher Creek approves the March 1, 2017 agenda as amended, the amendments being the addition of items 6a. Castle Wildland Provincial Park Management Plan Letter of Concern.

CARRIED COTW 2017-043

3. Operations Update

Director A. Roth updated the committee on current activities of the Operations Department:

- Staff Training
- Various Infrastructure Issues
- Annual Water Loss Report
- Staffing

Director Roth left the meeting at 8:20 am.

4. Town Folio Demonstration

JACKSON:

That Council for the Town of Pincher Creek accept the Town Folio presentation provided by Marie Everts, Events, Marketing & Economic Development Officer as presented.

CARRIED COTW 2017-044

Director Roth joined the meeting at 8:32 am.

5. Resident Satisfaction Survey

THORNTON:

That Committee of the Whole for the Town of Pincher Creek direct administration to proceed with the development of a citizen satisfaction survey.

CARRIED COTW 2017-045

M. Everts left the meeting at 8:34 am.

6. Future Agenda Items

LITKOWSKI:

That Committee of the Whole for the Town of Pincher Creek, in addition to the regular order of business receives the list of upcoming Council and Committee of the Whole agenda items as listed.

CARRIED COTW 2017-046

6.a Castle Wildland Provincial Park Management Plan Letter of Concern

THORNTON:

That Committee of the Whole for the Town of Pincher Creek accept the amended submission regarding the Castle Provincial Park and Castle Wildland Provincial Park Management Plan and direct administration to forward the submission to Alberta Environment and Parks.

CARRIED COTW 2017-047

D. Burt Stuckey left the meeting at 8:43 am.

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, March 1, 2017 at 9:07 am with the CAO, Director of Operations, Manager of Legislative Services and Administrative Manager in attendance.

CARRIED COTW 2017-048

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, March 1, 2017 at 9:54 am.

CARRIED COTW 2017-049

*Councillor Thornton left the meeting at 9:55 am.
RCMP Sergeant Mark Harrison joined the meeting at 9:55 am.*

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, March 1, 2017 at 9:55 am with the CAO, Director of Operations, Manager of Legislative Services, Administrative Manager and RCMP Sergeant in attendance.

CARRIED COTW 2017-050

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, March 1, 2017 at 10:29 am.

CARRIED COTW 2017-051

*Sergeant Mark Harrison left the meeting at 10:29 am.
Oldman River Regional Services Commission Senior Planner Mike Burla joined the meeting at 10:29 am.*

BARBER:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, March 1, 2017 at 10:39 am with the CAO, Director of Operations, Manager of Legislative Services, Administrative Manager and Oldman River Regional Services Senior Planner in attendance.

CARRIED COTW 2017-052

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, March 1, 2017 at 11:11 am.

CARRIED COTW 2017-053

*Oldman River Regional Services Commission Senior Planner Mike Burla left the meeting at 11:11 am.
Councillor Thornton returned to the meeting at 11:11 am.*

7. Land – North East Industrial Area Development – In Camera

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to amend Northeast Pincher Creek Area Structure Plan Bylaw 1427 and proceed with a new Land Use and Infrastructure Plan for the North East Area.

CARRIED COTW 2017-054

8. Legal –Municipal Emergency Plan – In Camera

THORNTON:

That Committee of the Whole for the Town of Pincher Creek direct administration to contact Alberta Emergency Management Agency to outline concerns with a letter received from the Municipal District of Pincher Creek regarding Municipal Emergency Management Plan.

CARRIED COTW 2017-055

10. Legal – RCMP Sergeant Mark Harrison – In Camera

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the information regarding developing a communication strategy with the RCMP for incidents using the existing Municipal Emergency Plan.

CARRIED COTW 2017-056

11. Legal – Oldman River Regional Services Commission – In Camera

LITKOWSKI:

That Committee of the Whole for the Town of Pincher Creek receive the information from the Oldman River Regional Services Commission Senior Planner as presented.

CARRIED COTW 2017-057

W. Catonio, Director of Finance and Human Resources joined the meeting at 11:30 am

THORNTON:

That Committee of the Whole for Town of Pincher Creek agree to move to an “In Camera” session of the Committee on Wednesday, March 1, 2017 at 11:30 am with the CAO, Director of Operations, Director of Finance and Human Resources, Manager of Legislative Services and Administrative Manager in attendance.

CARRIED COTW 2017-058

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move out of an “In Camera” session of the Committee on Wednesday, March 1, 2017 at 12:22 pm.

CARRIED COTW 2017-059

9. Legal – Wastewater Treatment Lagoon Upgrades – In Camera

LITKOWSKI:

That Committee of the Whole for the Town of Pincher Creek receive the information regarding the Wastewater Treatment Lagoon Upgrades as presented.

CARRIED COTW 2017-060


12. Adjournment

ANDERBERG:

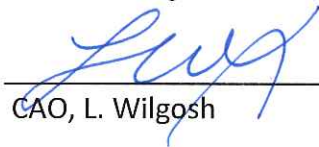
That this session of Committee of the Whole be adjourned at 12:22 pm.

CARRIED COTW 2017-061

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 13th DAY OF MARCH, 2017**



Mayor, D. Anderberg



CAO, L. Wilgosh

NEXT REGULAR COMMITTEE OF THE WHOLE MEETING WILL BE APRIL 5, 2017 AT 8 AM