



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
January 4, 2017 – 8:00 AM  
Council Chambers – Town Office

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ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Filipuzzi, D. Thornton, W. Elliott and J. Litkowski

Absent with Regrets: L. Jackson

Staff: L. Wilgosh, CAO; W. Catonio, Director of Finance and Human Resources; D. Burt Stuckey, Director of Community Services; A. Roth, Director of Operations; A. Grose, Recreation Manager; A. Kollee, Manager of Legislative Services; L. Goss, Administrative Manager and M. Everts, Events, Marketing and Economic Development Officer

1. **Call to Order**

The meeting was called to order at 8:05 am.

2. **Agenda Approval**

**LITKOWSKI:**

That Committee of the Whole for the Town of Pincher Creek approves the January 4, 2017 agenda as amended, the amendments being the addition of items 11a Cardston Meeting Invitation, 15a Local Improvement Plan and 15b Hancock Letter and the removal of item 18 Economic Development Committee – Future Direction.

**CARRIED COTW 2017-001**

3. **Operations Update**

Director A. Roth updated the committee on current activities of the Operations Department:

- Hewetson Avenue Bridge Waterline Upgrades
- Waterline Leak at Crestview Lodge and Sprinkler System Water Flow Requirements
- Snow Removal
- Operations Logistical Changes

 Initial

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek receives the Operations Update as presented.

**CARRIED COTW 2017-002**

**4. Children's World Daycare Request for Support**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek agree to provide a cash donation of \$500 to be a Gold Sponsor for the Children's World Daycare Society "Hypnotist JR Matthew" fundraising event, to be funded from the Community Grant Contingency account 7412002770.

**CARRIED COTW 2017-003**

**5. 2017 Council Orientation Invitation**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek accept the invitation from the Town of Fort MacLeod to participate in the 2017 Council Orientation with George Cuff.

**CARRIED COTW 2017-004**

**6. Local Authorities Pension Plan Policy**

**LITKOWSKI:**

That Committee of the Whole for the Town of Pincher Creek approve Policy 165-17 Local Authorities Pension Plan (LAPP) Policy as presented.

**CARRIED COTW 2017-005**

*M. Everts joined the meeting at 8:39 am.*

**7. Public Budget Information Session**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek agree to hold the Public Budget Information Session on Wednesday March 29, 2017 at 6:00 pm in the Town Hall Gym.

**CARRIED COTW 2017-006**

**8. Regional Transportation Business Plan and Town of Pincher Creek Starter Transit System**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek accept the Regional Transportation Business Plan and Town of Pincher Creek Starter Transit System from HDR Inc. as information.

**CARRIED COTW 2017-007**

**9. Child Care Needs Assessment and Daycare Location**

**LITKOWSKI:**

That Committee of the Whole for the Town of Pincher Creek agree to forward a letter to the Holy Spirit Catholic School Division and the Livingstone Range School Division regarding a future child care expansion project.

**CARRIED COTW 2017-008**

**10. Future Agenda Items**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek, in addition to the regular order of business receives the list of upcoming Council and Committee of the Whole agenda items as listed.

**CARRIED COTW 2017-009**

**11. Resident Acknowledgement**

A letter of thanks will be delivered by the Mayor.

**11a. Cardston Meeting Invitation**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek authorize Councillor Barber to attend the Regional Vagrancy Meeting in Cardston on January 10, 2017.

**CARRIED COTW 2017-010**

*Mayor Anderberg called a recess at 9:35 am  
Councillor Wayne Elliott left the meeting at 9:35 am  
A. Grose, and M. Everts left the meeting at 9:35 am  
Mayor Anderberg called the meeting back to order at 9:53 am*

**LITKOWSKI:**

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, January 4, 2017 at 9:53 am with the CAO, Director of Community Services, Director of Finance, Manager of Legislative Services, and Administrative Manager in attendance.

**CARRIED COTW 2017-011**

**THORNTON:**

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, January 4, 2017 at 11:04 am.

**CARRIED COTW 2017-012**

*Mayor Anderberg called a recess at 11:04 am*

*D. Burt Stuckey left the meeting at 11:09 am*

*Oldman River Regional Services Commission Senior Planner, Mike Burla joined the meeting at 11:09 am*

*Mayor Anderberg called the meeting back to order at 11:10 am*

**FILIPUZZI:**

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, January 4, 2017 at 11:10 am with the CAO, Director of Finance, Director of Operations, Manager of Legislative Services, Administrative Manager and Oldman River Regional Services Commission Senior Planner in attendance.

**CARRIED COTW 2017-013**

**LITKOWSKI:**

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, January 4, 2017 at 12:35 pm.

**CARRIED COTW 2017-014**

*M. Burla left the meeting at 12:35 pm*

**12. Land – Consulting Proposal for Community Hall and Agricultural Building – In Camera**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek authorize Councillor Litkowski to attend the Community Hall Board Meeting on January 16, 2017 to discuss architectural proposals on the Community Hall.

**CARRIED COTW 2017-015**

**13. Legal – Regional Water Intake – Inclusion Review – In Camera**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek direct administration to advise the Municipal District of Pincher Creek No. 9 that the Town of Pincher Creek will not be proceeding with water intake infrastructure upgrades at the Oldman Reservoir at this time.

**CARRIED COTW 2017-016**

**14. Land – Lease Agreement – In Camera**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek postpone the Lease Agreement item to the February 2017 Committee of the Whole meeting for discussion.

**CARRIED COTW 2017-017**

**15. Land – North East Area Structure Plan – In Camera**

**15a. Land – Local Improvement Plan – In Camera**

**THORNTON:**

That the Committee of the Whole for the Town of Pincher Creek refer the Local Improvement Plan to the January 9, 2017 regular meeting of Council.

**CARRIED COTW 2017-018**

**16. Land – Planning/Marijuana Regulations – In Camera**

**LITKOWSKI:**

That Committee of the Whole for the Town of Pincher Creek receives the Planning/Marijuana Regulations information as presented.

**CARRIED COTW 2017-019**

**15b. Resident Letter**

**FILIPUZZI:**

That Committee of the Whole for the Town of Pincher Creek receives the residents letter of concern as information.

**CARRIED COTW 2017-020**

*Councillor Thornton declared a potential pecuniary interest with the next agenda item and left the meeting at 12:58 pm*

*W. Catonio left the meeting at 12:58 pm*

**LITKOWSKI:**

That Committee of the Whole for Town of Pincher Creek agree to move to an “In Camera” session of the Committee on Wednesday, January 4, 2017 at 12:59 pm with the CAO, Director of Operations, Manager of Legislative Services and Administrative Manager in attendance.

**CARRIED COTW 2017-021**

**BARBER:**

That Committee of the Whole for Town of Pincher Creek agree to move out of an “In Camera” session of the Committee on Wednesday, January 4, 2017 at 1:16 pm.

**CARRIED COTW 2017-022**

**17. Land – Hillcrest Meadows Plan Review – In Camera**

**LITKOWSKI:**

That Committee of the Whole for the Town of Pincher Creek refer the Hillcrest Meadows Conceptual Plan to the January 9, 2016 regular Council meeting.

**CARRIED COTW 2017-023**

COTW January 4, 2017

**19. Adjournment**

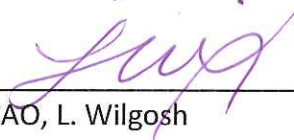
**LITKOWSKI:**

That this session of Committee of the Whole be adjourned at 1:16 pm.

**CARRIED COTW 2016-266**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 9<sup>th</sup> DAY OF JANUARY, 2017**

  
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Mayor, B. Anderberg

  
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CAO, L. Wilgosh

**NEXT COMMITTEE OF THE WHOLE MEETING WILL BE FEBRUARY 1, 2017 AT 8 AM**