



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
August 2, 2017 – 8:00 AM
Council Chambers – Town Office

ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Thornton, J. Litkowski, L. Jackson, W. Elliott and D. Filipuzzi

Staff: W. Catonio, Director of Finance and Human Resources; A. Roth, Director of Operations; G. Kollee, Manager of Legislative Services, A. Grose, Recreation Manager and L. Goss, Administrative Manager

1. Call to Order

The meeting was called to order at 8:04 am.

2. Agenda Approval

JACKSON:

That the Committee of the Whole for the Town of Pincher Creek approves the August 2, 2017 agenda as presented.

CARRIED COTW 2017-139

3. Operations Update

Director A. Roth updated the committee on current activities of the Operations

Department:

- Voluntary Water Restriction
- Veterans Street
- Solid Waste Collection System

FILIPUZZI:

That the Committee of the Whole for the Town of Pincher Creek accepts the Operations Update as presented.

CARRIED COTW 2017-140

4. Winter Street Maintenance Policy 302-13A

BARBER:

That the Committee of the Whole for the Town of Pincher Creek accepts Winter Street Maintenance Policy #302-13A as presented, for information

CARRIED COTW 2017-141

Councillor Elliott joined the meeting at 8:23 am.

5. AUMA/AAMDC Merger Resolution

THORNTON:

That Committee of the Whole for the Town of Pincher Creek advise the Alberta Urban Municipalities Association that the Town of Pincher Creek prefer the inclusion of the merger subject at the 2017 annual conference for discussion.

CARRIED COTW 2017-142

6. Committee Appointments

FILIPUZZI:

That Committee of the Whole for the Town of Pincher Creek appoint Councillor Jackson to the following committees;

Alberta SouthWest

Oldman River Regional Services Commission Alternate

Pincher Creek Foundation Alternate

Recycle Committee

Regional Emergency Management Organization

Transportation Committee

Economic Development Committee

Operations Committee Alternate

CARRIED COTW 2017-143

7. Council Code of Conduct

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare the Code of Conduct Bylaw for Council consideration.

CARRIED COTW 2017-144

8. Council Orientation

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agrees to conduct an internal Council Orientation at Committee of the Whole on November 1, 2017.

CARRIED COTW 2017-145

9. Future Agenda Items

BARBER:

That Committee of the Whole for the Town of Pincher Creek, in addition to the regular order of business receives the list of upcoming Council and Committee of the Whole agenda items as listed.

CARRIED COTW 2017-146

Councillor Thornton declared a potential pecuniary interest with the next agenda item and left the meeting at 8:50 am.

10. Hillcrest Meadows Area Structure Plan Public Hearing Scheduling Request

JACKSON:

That Committee of the Whole for the Town of Pincher Creek support and recommend that Council for the Town of Pincher Creek hold the Public Hearing on August 14, 2017 as scheduled, and recess the public hearing to be continued on August 28, 2017 if required.

CARRIED COTW 2017-147

Mayor Anderberg called a recess at 9:22 am.

Councillor Thornton returned to the meeting at 9:22 am.

Albert Tagoe of Talbera Engineering joined the meeting at 9:32 am.

Mayor Anderberg called the meeting back to order at 9:32 am.

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 9:32 am with the Director of Finance and Human Resources, Director of Operations, Manager of Legislative Services, Administrative Manager and Albert Tagoe of Talbera Engineering in attendance.

CARRIED COTW 2017-148

ELLIOTT:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 9:58 am.

CARRIED COTW 2017-149

Councillor Thornton left the meeting at 9:58 am.

FILIPUZZI:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 9:59 am with the Director of Finance and Human Resources, Director of Operations, Manager of Legislative Services, Administrative Manager and Albert Tagoe of Talbera Engineering in attendance.

CARRIED COTW 2017-150

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 10:20 am.

CARRIED COTW 2017-151

Councillor Barber left the meeting at 10:20 am.

Mayor Anderberg called a recess at 10:20 am.

Mayor Anderberg called the meeting back to order at 10:23 am.

FILIPUZZI:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 10:23 am with the Director of Finance and Human Resources, Director of Operations, Manager of Legislative Services, Administrative Manager and Albert Tagoe of Talbera Engineering in attendance.

CARRIED COTW 2017-152

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 10:48 am.


CARRIED COTW 2017-153

Councillor Thornton returned to the meeting at 10:50 am.

ELLIOTT:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 10:51 am with the Director of Finance and Human Resources, Director of Operations, Manager of Legislative Services, Administrative Manager and Albert Tagoe of Talbera Engineering in attendance.

CARRIED COTW 2017-154

 Initial

COTW August 2, 2017

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 11:05 am.

CARRIED COTW 2017-155

Mayor Anderberg called a recess at 11:05 am.

Director Roth and Albert Tagoe left the meeting at 11:05 am.

Oldman River Regional Services Commission Senior Planner Mike Burla joined the meeting at 11:05 am.

Mayor Anderberg called the meeting back to order at 11:14 am.

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 11:14 am with the Director of Finance and Human Resources, Manager of Legislative Services, Administrative Manager and Mike Burla of Oldman River Regional Services Commission in attendance.

CARRIED COTW 2017-156

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 11:56 am.

CARRIED COTW 2017-157

Mike Burla left the meeting at 11:57 am.

Councillor Filipuzzi declared a potential pecuniary interest with the next agenda item and left the meeting at 11:57 am.

Director Roth returned to the meeting at 11:57 am.

LITKOWSKI:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 11:57 am with the Director of Finance and Human Resources, Director of Operations, Manager of Legislative Services and Administrative Manager in attendance.

CARRIED COTW 2017-158

Manager Kollee left the meeting at 12:06 pm.

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 12:17 pm.

CARRIED COTW 2017-159

12. Land – Main Street Alley Maintenance Agreement – In Camera

THORNTON:

That Committee of the Whole for the Town of Pincher Creek acknowledge that the alley between 733 and 767 Main Street is closed and refer the Main Street Alley Maintenance Agreement to the Pincher Creek Emergency Services Commission for review.

CARRIED COTW 2017-160

Councillor Filipuzzi returned to the meeting at 12:17 pm.

Manager Grose joined the meeting at 12:17 pm.

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move to an “In Camera” session of the Committee on Wednesday, August 2, 2017 at 12:45 pm with the Director of Finance and Human Resources, Director of Operations, Recreation Manager and Administrative Manager in attendance.

CARRIED COTW 2017-161

Director Roth left the meeting at 1:10 pm.

Manager Grose left the meeting at 1:48 pm.

JACKSON:

That Committee of the Whole for Town of Pincher Creek agree to move out of an “In Camera” session of the Committee on Wednesday, August 2, 2017 at 2:14 pm.

CARRIED COTW 2017-162

11. Legal – Transit Contract Consideration – In Camera

THORNTON:

That Committee of the Whole for the Town of Pincher Creek direct administration to bring the Transit Scheduling Software to the next regular Council meeting.

CARRIED COTW 2017-163

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agree that the Council meeting on August 14, 2017 be designated as a regular meeting of Council.

CARRIED COTW 2017-164

13. Land – Hyde Street Water Project – In Camera

FILIPUZZI:

That Committee of the Whole for the Town of Pincher Creek direct administration to bring the Hyde Street Water Project to the August 14, 2017 Regular Council meeting for further discussion.

CARRIED COTW 2017-165

14. Land – Manufactured Home Designation

LITKOWSKI:

That Committee of the Whole for the Town of Pincher Creek accept the Manufactured Home Designation information as presented.

CARRIED COTW 2017-166

15. Land - Considerations

a. Lease Sale Review

THORNTON:

That Committee of the Whole for the Town of Pincher Creek direct administration to research the appraisal of Town owned lands surrounding the lagoon land, property LINC numbers 0021625448 and 0017242653.

CARRIED COTW 2017-167

b. Future Sportsfield Review

FILIPUZZI:

That Committee of the Whole for the Town of Pincher Creek receive the information regarding Future Sportsfield Review as presented.

CARRIED COTW 2017-168

THORNTON:

That Committee of the Whole for the Town of Pincher Creek direct administration to bring the Future Sportsfield Review to the August 28, 2017 regular meeting for further discussion.

CARRIED COTW 2017-169

c. Curling Rink Site Plan

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to proceed with further negotiations with regards to a Curling Rink Site Plan

CARRIED COTW 2017-170

16. Land – Oldman River Regional Services Commission – Senior Planner, Mike Burla – Delegation 11:00 am – In Camera

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek receive the Oldman River Regional Services Commission information as presented.

CARRIED COTW 2017-171

Mayor Anderberg called a recess at 2:27 pm.

Director Catonio, Manager Goss and Manager Grose left the meeting at 2:27 pm.

Mayor Anderberg called the meeting back to order at 2:30 pm.

FILIPUZZI:

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 2:30 pm.

CARRIED COTW 2017-172

ELLIOTT:

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, August 2, 2017 at 3:24 pm.

CARRIED COTW 2017-173

17. Labor – Chief Administrative Officer Evaluation – In Camera

FILIPUZZI:

That Committee of the Whole for the Town of Pincher Creek refer the Chief Administrative Officer Evaluation to the August 28, 2017 regular Council meeting.

CARRIED COTW 2017-174

18. Adjournment

JACKSON:


That this session of Committee of the Whole be adjourned at 3:26 pm.

CARRIED COTW 2017-175

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 28th DAY OF AUGUST, 2017**



Mayor, D. Anderberg



CAO, L. Wilgosh

NEXT REGULAR COMMITTEE OF THE WHOLE MEETING WILL BE SEPTEMBER 6, 2017 AT 8 AM