



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
October 4, 2017 – 8:00 AM  
Council Chambers – Town Office

---

**ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Thornton, J. Litkowski, L. Jackson, W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer; A. Roth, Director of Operations; D. Burt Stuckey, Director of Community Services; W. Catonio, Director of Finance and Human Resources; A. Kollee, Legislative Services Manager; D. Green, Family and Community Support Services Coordinator and L. Goss, Administrative Manager

**1. Call to Order**

The meeting was called to order at 8:04 am.

**2. Agenda Approval**

**JACKSON:**

That the Committee of the Whole for the Town of Pincher Creek approves the October 4, 2017 agenda as amended, the amendment being the addition of 9a Deputy Mayor Appointment.

**CARRIED COTW 2017-192**


**3. Operations Update**

Director A. Roth updated the committee on current activities of the Operations Department:

- New Water Truck
- Heavy Snow Fall
- Veterans Street Upgrades
- Hyde Street Water Line

**ELLIOTT:**

That the Committee of the Whole for the Town of Pincher Creek accepts the Operations Update as presented.

 **Initial**

**CARRIED COTW 2017-193**

*D. Burt Stuckey joined the meeting at 8:13 am.*

**4. Hillspring Water Treatment Plant Operator**

**ELLIOTT:**

That the Committee of the Whole for the Town of Pincher Creek accepts the Hillspring Water Treatment Plant Operator information as presented.

**CARRIED COTW 2017-194**

**5. Responding to Correspondence Addressed to Mayor and Council Policy 139**

**THORNTON:**

That Committee of the Whole for the Town of Pincher Creek approve Policy 139-17, Responding to Correspondence Addressed to Mayor and Council, as presented.

**CARRIED COTW 2017-195**

*D. Green joined the meeting at 8:28 am.*

**6. Society of Local Government Managers – What’s on First Base? Training**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek authorize and approve the attendance of all Council at the Society of Local Government Managers – What’s on First Base? Training in Claresholm on December 1, 2017.

**CARRIED COTW 2017-196**

**7. Daycare Project Update & Final Report**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek accept the Daycare Project Update and the Pincher Creek Daycare Proposal Final Report prepared by Motivention, as information.

**CARRIED COTW 2017-197**

**8. Chamber of Commerce – Awards of Excellence**

**9. Future Agenda Items**

**BARBER:**

That Committee of the Whole, in addition to the regular order of business receives the list of upcoming Council and Committee of the Whole agenda items as amended.


**CARRIED COTW 2017-198**

**9a. Deputy Mayor Appointment**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek appoint Councillor Elliott as Deputy Mayor from October 4, 2017 to October 23, 2017.

**CARRIED COTW 2017-199**

  
Initial

*Mayor Anderberg called a recess at 8:54 am  
D. Green and D. Burt Stuckey left the meeting at 8:54 am  
W. Catonio joined the meeting at 8:54 am  
Mayor Anderberg called the meeting back to order at 9:06 am*

**ELLIOTT:**

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, October 4, 2017 at 9:06 am with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Manager of Legislative Services and Administrative Manager in attendance.

**CARRIED COTW 2017-200**

*D. Burt Stuckey and D. Green joined the meeting at 9:32 am.  
D. Green left the meeting at 10:00 am.*

**THORNTON:**

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, October 4, 2017 at 11:00 am.

**CARRIED COTW 2017-201**

*Mayor Anderberg called a recess at 11:00 am.  
A. Roth joined the meeting at 11:00 am.  
Mayor Anderberg called the meeting back to order at 11:00 am.*

**THORNTON:**

That Committee of the Whole for Town of Pincher Creek agree to move to an "In Camera" session of the Committee on Wednesday, October 4, 2017 at 11:05 am with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Director of Operations, Manager of Legislative Services, and Administrative Manager in attendance.

**CARRIED COTW 2017-202**

*A. Roth left the meeting at 11:22 am.*

**LITKOWSKI:**

That Committee of the Whole for Town of Pincher Creek agree to move out of an "In Camera" session of the Committee on Wednesday, October 4, 2017 at 11:38 am.

**CARRIED COTW 2017-203**

**10. Legal – Assessment Services – In Camera**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek accept administrations report as information and direct administration to bring the bylaw to appoint the assessor to the Council meeting on October 10, 2017.

**CARRIED COTW 2017-204**

**11. Legal – Children’s World Daycare Update – In Camera**

**LITKOWSKI:**

That Committee of the Whole for the Town of Pincher Creek receives the information regarding the Children’s World Daycare Update as presented and refer the item to the October 10, 2017 regular meeting of Council.

**CARRIED COTW 2017-205**

**12. Adjournment**

**ELLIOTT:**

That this session of Committee of the Whole be adjourned at 11:41 pm.


**CARRIED COTW 2017-206**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 10<sup>th</sup> DAY OF OCTOBER, 2017**

  
\_\_\_\_\_  
Mayor, D. Anderberg

  
\_\_\_\_\_  
CAO, L. Wjlgosh

**NEXT REGULAR COMMITTEE OF THE WHOLE MEETING WILL BE NOVEMBER 1, 2017 AT 8 AM**

  
\_\_\_\_\_  
**Initial**