

**TOWN OF PINCHER CREEK PROVINCE OF ALBERTA**  
**ECONOMIC DEVELOPMENT COMMITTEE BYLAW# 1606**

**Being a Bylaw of the Town of Pincher Creek in the Province of Alberta, for the purpose of establishing an Economic Development Committee.**

**WHEREAS** the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that a Council may pass bylaws relating to the right to govern the Town in a manner that Council considers appropriate, and

**WHEREAS** the Municipal Government Act also provides that a Council may pass bylaws in relation to the establishment and functions of Council committees, and the procedure and conduct of Council committees, and the conduct of Council committees established by the Council

**WHEREAS** the Council of the Town of Pincher Creek considers it expedient to establish such an Economic Development Committee to advise them on Economic Development matters and enhance Pincher Creek's economic viability;

**NOW THEREFORE** the Municipal Council of the Town of Pincher Creek, duly assembled, hereby enacts as follows:

**I. TITLE:**

This bylaw will be cited as the Economic Development Committee Bylaw.

**II. DEFINITIONS**

In this bylaw, unless the content otherwise requires,

1. **"Act"** means the Municipal Government Act, RSA 2000, being Chapter M-26 of the Revised Statutes of Alberta, and amended thereto.
  2. **"Committee"** means and includes the Town of Pincher Creek Economic Development Committee.
  3. **"Council"** means the Council of the Town of Pincher Creek.
  4. **"Terms of Reference"** – Schedule A, shall be included and form part of this Bylaw.
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5. **“Town”** means the Town of Pincher Creek, a Municipal Corporation in the Province of Alberta, or the geographical area contained within the boundaries of the Town of Pincher Creek, as the context may require.

### III. APPOINTMENT / TERM

1. The Town of Pincher Creek Economic Development committee is hereby established and shall consist of a maximum of seven (7) voting members. Membership shall comprise the following:
  - a. One (1) member of Council;
  - b. Town of Pincher Creek Economic Development Officer; (not a voting member).
  - c. Members must be residents of the Town of Pincher Creek, the Municipal District of Pincher Creek No.9, the Village of Cowley or Waterton.
2. All members shall be appointed by Council Resolution at the recommendation of the Economic Development Committee submitted in writing.
3. The terms of office shall be for three years, with the term to expire at the October annual organizational meeting.
4. Should a vacancy occur, the Committee, through the Chair, shall recommend a replacement member. The Committee, through the Chair, may re-appoint a member whose term has expired, or the position shall be advertised. In the circumstance of a vacancy for an incomplete term, the appointment will be for the duration of the incomplete term.
5. Any member of the committee who is absent from three consecutive meetings shall be automatically removed from the Committee unless the absence was previously authorized by the Committee Chairperson.

### IV. PROCEEDING

1. The Committee will hold no less than eight (8) scheduled meetings per year unless otherwise approved by resolution of the Committee, and may call Special Meetings as it may determine upon the request of the Chairperson, or any two of its members
  2. The Committee shall appoint a Chairperson and a Vice-chairperson
  3. A majority of members of the Committee constitute a quorum
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4. Any decision of the Committee that is reached by a majority of quorum shall be deemed to be the decision of the Committee.
5. The Committee may request the attendance of any person in an advisory capacity

V. **ECONOMIC DEVELOPMENT OFFICER**

1. The Economic Development Officer shall:
  - a) Be the administrator to the Committee
  - b) Notify all members and advise the Committee of any Regular, or Special Meetings;
  - c) Keep minutes of the proceedings of all meetings which shall be retained in the Town Office;
  - d) Maintain all records and correspondence that are relevant to the Committee; and
  - e) Shall work with the Chairperson to establish the agenda for all meetings.

VI. **COMMITTEE MEMBERS**

1. Each Committee member shall have one vote
2. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Town in Connection with any matters whatsoever
3. Neither the Committee nor any member thereof (except for the Economic Development Officer or Council) has any power to authorize any expenditure to be charged against the Town of Pincher Creek outside the approved budget.

VII. **DUTIES OF THE COMMITTEE**

1. The Committee's objectives shall be to devise methods of;
    - a. Improving Pincher Creek's image;
    - b. Attracting new residents;
    - c. Attracting new businesses.
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2. The Committee shall carry out such other duties assigned by council to promote the Town
3. Within the budget approved by Council, the committee shall carry out a program for the promotion of these objectives
4. Annually before the 30<sup>th</sup> of September, the Committee Chairperson shall submit to the Council a written statement showing in reasonable form and detail the expenditures proposed by the Committee during the next following year with respect to all matters over which the Committee has jurisdiction
5. The Committee Chairperson shall present an annual written report to Council in December of each year

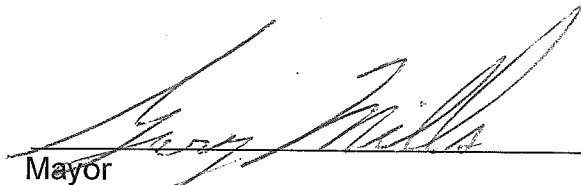
VIII. COUNCIL PREROGATIVES

1. Council may authorize, by motion, variance of any the preceding enactments.

Introduced and given first reading this 26<sup>th</sup> day of OCTOBER, 2010 ~~2009~~

Given second reading this 25<sup>th</sup> day of JANUARY, 2010

Given third and final reading this 8<sup>th</sup> day of FEBRUARY, 2010

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Resolution #  
File #