



*Town of Pincher Creek
Operations Committee
Meeting Minutes*

October 2, 2018 – 8:30AM

Meeting Details

Type of Meeting: Regular Meeting of Operations Committee to review Third Quarter 2018

Committee Members: Councilors Lorne Jackson, Brian McGillivray and Wayne Elliott

Town Staff: A. Roth, K. Sinnott

1. Call to Order

Jackson:

Called the Meeting to Order at 8:26am

CARRIED OPS 2018-044

2. Approval of Agenda

McGillivray:

Moves to adopt agenda with the amendment of the date to October 2, 2018.

CARRIED OPS 2018-045

3. Approval of Minutes from Last Meeting

Elliott:

Moved that the minutes of the July 31, 2018 regular meeting of the Operations Committee be approved.

CARRIED OPS 2018-046

4. Business Arising from the Minutes

4.1 Disaster Man Hours

McGillivray:

Motion to create monthly spread sheet to capture names and incremental work hours spent on Emergency Management duties, through the months of May – October 2018 and bring to the next scheduled Council Meeting on October 9th, 2018.

CARRIED OPS 2018-047



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4.2 Member at large

Jackson:

Motion to appoint Cassandra Kapral as a Member at large to the Operations Committee. If not able to fulfill the role appoint Leroy. And forward to Council for approval.

CARRIED OPS 2018-048

4.3 50km sign installed North of Walmart findings

McGillivray:

Motion to receive documentation regarding 50km per hour sign installed North of Walmart as information

CARRIED OPS 2018-049

4.4 Cross walk on East Avenue

McGillivray:

Motion to receive documentation regarding a cross walk on East Avenue as information

CARRIED OPS 2018-050

Community Peace officers John Herasemluk & Lindsey Johnson joined the meeting at 9:00am.

4.5 Town of Pincher Creek speed limit reduction

McGillivray:

Motion for the Operations department along with Bylaw services to prepare a report on speed control. Including the main arteries, Bev McLachlin, Hewestson etc. Include traffic calming plans and send to Council.

CARRIED OPS 2018- 051

Community Peace Officers left the meeting at 9:40am.

Elliott called a recess at 9:40am.



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Meeting resumed at 9:50am.

5. New Business

5.1 Speed Limit main street (spray park)

Elliott:

Motion to include this area in the Town of Pincher Creek's Speed reduction report - agenda item 4.5

And Operations Admin to respond to Citizen with a letter.

CARRIED OPS 2018-052

5.2 Wastewater Agreement with Triple T Energy Services

Jackson:

Motion to forward to Council for discussion; implement the agreement or prohibit the use of dumping sewage into the Town of Pincher Creek system

CARRIED OPS 2018-053

5.3 Invasive weeds

Elliott:

Motion to receive as information; and bring the Grass and Weed Maintenance policy back to the December Operations Committee meeting for review.

The Operations Department to respond to concerned citizen, informing we are aware of the situation and will address as per policy # 307-05.

CARRIED OPS 2018-054

5.4 Operations Department Third Quarter report

Jackson:

Motion to receive the Operations Third Quarter report with thanks.

CARRIED 2018 – 055



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6. Open Discussion

McGillivray:

Discussion surrounding Iworqs – wondering if the citizen receives an email back stating their request has been received.

Motion made for the Operations Department to investigate having an automated response in place and shortening the reference number.

CARRIED 2018-056

7. Next Meeting

The next Operations Committee meeting will be December 6th, 2018 @ 8:30am.

8. Adjournment

Elliott:

Motion to adjourn the third quarter meeting of the Operations Committee at 10:48am.

CARRIED OPS 057