



TOWN OF PINCHER CREEK POLICY



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| Approved by: Council | Date: February 22, 2016 | Policy: 164-16 |
| Reference: 16-067 | Revision Date/by: 2021 | |
| Title: | Grass and Weed Maintenance | |

Policy Statement

The Town of Pincher Creek will provide priorities for the trimming of grass based on resources available, use of area, and seasonal weather conditions.

1. Definitions:

- 1.1 “**Council**” shall mean the Council for the Town of Pincher Creek, in the Province of Alberta.
- 1.2 “**CAO**” shall mean the Chief Administrative Officer of the Town of Pincher Creek, in the Province of Alberta.
- 1.3 “**Director of Operations**” shall mean the person appointed by the Town of Pincher Creek as the Director of Operations.
- 1.4 “**Parks and Open Spaces**” shall mean any publicly owned and/or operated facility within the Town of Pincher Creek limits.
- 1.5 “**Sport Field**” shall mean any publicly owned and/or operated facility within the Town of Pincher Creek limits that has been marked with sport lines or designed for a particular sport.
- 1.6 “**Town Owned Property**” shall mean property that is privately owned by the town and not open to the public.

2. Responsibilities:

2.1 **CAO**

- 2.1.1 To ensure that this policy is adhered to.

2.3 **Director of Operation**

- 2.3.1 Ensure that the Operations Department follows the priorities set within this policy.
- 2.3.2 Assess the need for grass and weed maintenance in conjunction with the availability of equipment, labour, and/or special events.

3. Procedures

- 3.1** All grass and area maintenance will be performed according to priority as listed below.
- 3.2** The Town of Pincher Creek may choose to employ contracted services to perform maintenance.

4. Area Maintenance

4.1 Priority 1 – Sports Fields

- 4.1.1 – Areas included:** Sproule Field, Juan Teran Park, Lions Ball Park, Pool Soccer Field, St. Michaels Track, Ag Grounds Soccer Field
- 4.1.2 – Grass Cutting:** Approximately once per week
- 4.1.3 – Weed Whipping:** Approximately once per week
- 4.1.4 – Debris Removal:** Approximately once per week
- 4.1.5 – Aeration:** Every two years
- 4.1.6 – Top Dressing/Seeding:** Spot seeding as needed
- 4.1.7 – Fertilization:** Every two years
- 4.1.8 – Weed Control:** Herbicide spray as needed
- 4.1.9 – Line Marking:** Every two weeks

4.2 Priority 2 – Parks

- 4.2.1 – Areas included:** Veterans Memorial Park and Campground, Cenotaph Park, Legion Clock Park, Central School, Playground, Dilmer Park, Edna Street Park, Lions Tot Lot, Castleview Park, South Hill Playground, Wentworth Playground, Pincher Park, Pioneer Cemetery, Fairview Cemetery, RCMP, Gazebo, Around the Fire Hall, Around the Multipurpose Facility, Lebel Mansion, Police Crescent
- 4.2.2 – Grass Cutting:** Approximately once per week
- 4.2.3 – Weed Whipping:** Approximately once per week
- 4.2.4 – Debris Removal:** Approximately once per week
- 4.2.5 – Aeration:** At the discretion of Director of Operations
- 4.2.6 – Top Dressing/Seeding:** Spot seeding as needed
- 4.2.7 – Fertilization:** Every two year
- 4.2.8 – Weed Control:** Herbicide spray as needed

4.3 Priority 3 – Open Spaces

- 4.3.1 – Areas included:** Castleview Heights, New Water Treatment Plant, Heron Avenue Park,
- 4.3.2 – Grass Cutting:** Approximately once or twice per month
- 4.3.3 – Weed Whipping:** Approximately once or twice per month
- 4.3.4 – Debris Removal:** Approximately once or twice per month
- 4.3.5 – Aeration:** None
- 4.3.6 – Top Dressing/Seeding:** None
- 4.3.7 – Fertilization:** None
- 4.3.8 – Weed Control:** None

4.4 Priority 4 – Ditches and Town Owned Property

- 4.4.1 – Areas included: Area to the south of Pineridge Way, Area to the south of Rigaux Drive, Area west of Crocus Street, Ditches along Highway 6, Area to the east of Chief Mountain Avenue,
- 4.4.2 – Grass Cutting: Approximately once a year (Mid-July – August)
- 4.4.3 – Weed Whipping: Approximately once a year (Mid-July – August)
- 4.4.4 – Debris Removal: Approximately once a year (Mid-July – August)
- 4.4.5 – Aeration: None
- 4.4.6 – Top Dressing/Seeding: None
- 4.4.7 – Fertilization: None
- 4.4.8 – Weed Control: None

4.5 All other Areas - are maintained at the discretion of the Director of Operations.

5. End of Policy