



**Attendees** Sandra Baker (Chairman), Kayla Lorenzen (Library Manager), Jonathan Clark, Gord Tolton, Dave Cox, Mike Barkwith.

**Absent Apologies** Tiare Dewart, Debbie Reed, Kassandra Chancey

**1.0 Meeting called to order at 19:03 -**

**2.0 Approval of Agenda and minutes**

**Agenda – additional items** 7.2 Library agreement, 8.5 Board Training at Carls

Motion to accept the amended agenda Jonathan – Approved by vote

**Minutes –** Add note Dave Cox arrived, item 7.0, 8.3.2 attending board meetings, delete review and substitute review.

Motion to accept the minutes as amended Gord – Approved by vote

**Business Arising –** None

**3.0 Financial report - Kayla**

We remain within our budget forecast for utilities.

Motion to accept the statement as presented – Mike – Approved by vote

Kayla presented a letter from Burnham Business Services, our auditor.

**4.0 Expansion of Library**

The discussion with the Town continue. The items that seem to be of concern are parking facilities, outline budgets and the provision of costed options by the architect for the town to assess.

**5.0 Manager's and Outreach Report**

Kayla and the outreach co-ordinator Samantha, submitted written reports.

Tiare Dewart has taken over as our book keeper replacing Viva who has retired.

Sandra and Kayla met with "Lovedayonlibraries" a commercial concern to discuss and learn about interior furnishings and shelving for libraries.

**6.0 Other reports**

**Town of Pincher Creek** None

**MD of Pincher Creek** Plans for the new fire hall continue.

**Village of Cowley** None

**Carls** Discussion of the Lethbridge precept.

**Friends of the Library** Book sale first week in October.

## **7.0 Policy manual revisions and reviews**

6.1 – 6.2 Communication policies tabled for next meeting,

## **8.0 2025 Budget**

Kayla presented the budget proposals for 2025. This is in line with previous discussions on the modest increase to cover staff cost of living wages increases.

Motion to accept the proposed budget for 2025 to be sent to the joint councils.  
Jonathan – Approved by vote

## **9.0 Library Agreement**

Our existing agreement with the Town, the MD and Cowley has expired. We have proposed to all three parties that the agreement is temporarily extended until 2025.

## **10.0 Correspondence**

- 10.1 letter from Burnham business – annual audit and review.
- 10.2 Rural services grant received.
- 10.3 Revised edition of the Libraries Act received.
- 10.4 Provincial Grant has been received.
- 10.5 CARLs is hosting and presenting a library board “Extravaganza” training session on November 14<sup>th</sup> in Lethbridge. Board members are invited please RSVP.

Date of next meeting October 16<sup>th</sup> 19:00 at the Library

Meeting adjourned at 20:24 Gord