

**Minutes of a regular board meeting
Wednesday 11th June 2025 19:00 at the Library**

Attendees Sandra Baker (Chairman), Kayla Lorenzen (Library Manager), Tiare Dewart, Dave Cox, Mark Barber, Gord Tolton, Jonathan Clark, Mike Barkwith

Apologies Debbie Reed

1.0 Meeting called to order at 18:59

2.0 Approval of Agenda and minutes

Agenda – Motion to accept the agenda – Approved by vote

Minutes – Friends book sale was successful, Clarke misspelt no e.
Motion to accept the minutes as corrected – Approved by vote

3.0 Business Arising –

- 3.1 Friends Book sale – very successful.
- 3.2 No replies yet on the inter-municipal agreement.
- 3.3 No further news on the payroll agreement.

4.0 Financial Report – None this month

5.0 Manager's and Outreach Report

Kayla and the Outreach co-ordinator Samantha, submitted written reports.
Kayla has been attending fundraising training and will set up a legacy giving page.
Samantha has booked extended medical leave for 6-8 weeks. Kayla has arranged a volunteer to cover this period.
There will be a joint flag raising ceremony with the Town to honour and mark National Indigenous Peoples day. Summer reading clubs start in July and continue through august.

6.0 Library Expansion

The report from Image has been received and reviewed. Three options were presented. Following discussion on each of the options it was agreed that one and two best met the needs of the library and option three would held held in abeyance. On May 26th Sandra, Kayla and Mike had a meeting with the town to present our request and proposals for the space currently allocated for the gym.

7.0 Other reports

Town of Pincher Creek	Election for Town council in October
MD of Pincher Creek	Joint funding discussions continue, Fire hall renewal approved. Elections for council members in October.
Village of Cowley	Inter-municipal agreement signed.
Carls	Finance and personnel committee meetings.
Friends of the Library	Successful Book sale in the Co-op Mall

8.0 Policy manual revisions and reviews

- 2.5.3 **Committees** accepted as expended and reviewed - Jonathan approved by vote.
- 2.4 **Honoraria** Discussion with Town and MD Continue - Tabled
- 3.2.1.3 **Censorship** Motion by Gord to accept as reviewed - approved by vote.
- 2.2.1.4 **Educational Materials** Motion by Tiare to accept as reviewed - approved by vote
- 2.2.1.5 **Canadian Materials** Motion by Dave to accept as reviewed - approved by vote
- 3.2.1.6 **Intellectual Freedom** Motion by Gord to accept as reviewed - approved by vote

9.0 New Business

- 9.1 **Lease agreement** – Tabled
- 9.2 **ROI Calculation** – This will now be included in the annual budget documentation sent to the Town
- 9.3 **Annual Budget** First draft presented of our annual request to the Town and MD. A review and discussion before the presentation in September.

- 10.0 **Correspondence** Letter from Burnham Business Services.
Annual financial review. Accepted as information.

Date of next meeting June 16th 19:00 at the Library

Meeting adjourned at 20:11 Tiare

Signed Chair Date

Minutes recorded by Mike Barkwith