



**TOWN OF PINCHER CREEK COUNCIL  
MEETING AGENDA  
Monday, June 24, 2024 at 6:00 p.m.  
Council Chambers, Town Hall - Teams Link**

- 1. Call to Order**
- 2. Scheduled Public Hearing**
- 3. Agenda Approval**
- 4. Scheduled Delegations**
  - 4.1 Deborah Reid-Mickler Vice President AB Munis Board
- 5. Adoption of Minutes**
  - 5.1 Minutes of the Regular Meeting of Council held on June 10, 2024 (page 2)
- 6. Business Arising from the Minutes**
  - 6.1 Road Repair Adjacent to Heritage Inn (page 7)
- 7. Bylaws**
  - 7.1 Tax Exemption Bylaw 1629-22 Review (page 9)
- 8. New Business**
  - 8.1 Canada Day Fireworks (page 21)
- 9. Reports**
  - 9.1 Council (Upcoming Meetings & Events)
  - 9.2 Chief Administrative Officer
  - 9.3 Others
- 10. Administration**
  - 10.1 Distribution List (page 32)
- 11. Closed Session Discussion**
- 12. Notice of Motion**
- 13. Adjournment**

*The next Regular Council Meeting is scheduled for July 22, 2024 AT 6:00 p.m.*



**REGULAR MEETING OF COUNCIL**  
**Held on Monday June 10, 2024**  
**In Person & Virtually, Commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, B. Wright, G. Cleland, and S. Nodge

Staff: K. Dunbar, Chief Administrative Officer; A. Hlady, FCSS; W. Catonio, Director of Corporate Services; S. Burnell, Director of Operations, A.Grose, Recreation Manager; and K. Green, Executive Assistant

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:01 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**BARBER:**

That Council for the Town of Pincher Creek accepts the May 27, 2024 Regular Council meeting agenda as amended.

**CARRIED 24-275**

**4. DELEGATIONS**

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on May 27, 2024**

**OLIVER:**

That Council for the Town of Pincher Creek approves the Minutes of the Regular Meeting of Council held on May 27, 2024 as presented.

**CARRIED 24-276**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Disposition of Delegation - Royal Canadian Legion - Municipal Historic Resource Designation Request**

**WRIGHT:**

That Council for the Town of Pincher Creek direct administration to prepare a Municipal Historical Resource Designation Bylaw for the Royal Canadian Legion at 691 Main Street and legally described as Plan 460B, Lot 95.

**CARRIED 24-277**

**7. BYLAWS**

**7.1 Nuisance Bylaw 1574-24**

**OLIVER:**

That Council for the Town of Pincher Creek agree and give first reading to Nuisance Bylaw 1574-24.

**CARRIED 24-278**

**BARBER:**

That Council for the Town of Pincher Creek agree and give second reading to Nuisance Bylaw 1574-24.

**CARRIED 24-279**

**OLIVER:**

That Council for the Town of Pincher Creek unanimously agree to present Nuisance Bylaw 1574-24 for third and final reading at the regular meeting on June 10, 2024.

**UNANIMOUSLY CARRIED 24-280**

**GREEN:**

That Council for the Town of Pincher Creek agree and give third and final reading to Nuisance Bylaw 1574-24.

**CARRIED 24-281**

**7.2 Council Procedural Bylaw 1596-24**

**NODGE:**

That Council for the Town of Pincher Creek unanimously agree to present the Council Procedural Bylaw 1596-24, for third reading.

**UNANIMOUSLY CARRIED 24-282**

**NODGE:**

That Council for the Town of Pincher Creek agree to give the Council Procedural Bylaw 1596-24, third and final reading.

**CARRIED 24-283**

**8. NEW BUSINESS**

**8.1 Pincher Creek Curling Club MOU**

**NODGE:**

That Council for the Town of Pincher Creek approve the Memorandum of Understanding with the Pincher Creek Curling Club and direct administration to proceed in obtaining the relevant signatures.

**CARRIED 24-284**

**8.2 Pool Chemical Room Fire Suppression System**

**WRIGHT:**

That Council for the Town of Pincher Creek allocate an additional \$30,000 for a total project cost of \$130,000 to upgrade the fire alarm and fire suppression system to include the new pool chemical room, with funds coming from the Swimming Pool Reserve 71-02-00-4 760.

**CARRIED 24-285**

**8.3 Municipal Affairs Statues Amendments Bill 20**

**NODGE:**

Council for the Town of Pincher Creek send a letter to the Premier that recommends that the Government of Alberta amend Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including the Town of Pincher Creek council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal

Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.

**CARRIED 24-286**

**8.4 25th Anniversary Multi-Purpose Facility**

**OLIVER:**

That Council for the Town of Pincher Creek directs administration to allocate \$1,000 to the event from the Pool Reserves (account #71-02-00-4760). The funds will cover the cost of the DJ (\$350), food and beverages (\$450), and participation prizes (\$200).

**CARRIED 24-287**

**8.5 Pincher Creek & District Ag Society Letter of Support Request**

**WRIGHT:**

That Council for the Town of Pincher Creek direct administration to write a letter of support for the Pincher Creek & District Agricultural Society for their grant application to the Alberta Government under the Agricultural Societies Infrastructure Revitalization Program.

**CARRIED 24-288**

**8.6 Subdivision Development Review and Approval Process Improvements**

\*\*Moved to Closed Session

**8.7 Property Tax Arrears Recovery - Public Auction**

**OLIVER:**

That Council for the Town of Pincher Creek approve the Terms and Conditions of Sale for the 2024 Public Auction and that

That Council for the Town of Pincher Creek approve the tax arrears recovery Public Auction date as follows:

Date: October 21, 2024

Time: 10:00 a.m.

Place: 962 St. John Ave. Town Hall in Council Chambers, Pincher Creek, AB T0K 1W0 and that

That Council for the Town of Pincher Creek, pursuant to Section 553 (1)(f) of the Municipal Government Act, approve the addition of all tax recovery costs to the relevant rolls.

**CARRIED 24-289**

**9. REPORTS**

**9.1 Council (Upcoming Meetings and Events)**

**9.2 Chief Administrative Officer**

**9.3 Others**

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**CLELAND:**

That Council for the Town of Pincher Creek accepts the June 10, 2024 Council Information Distribution List as information.

**CARRIED 24-290**

**NODGE:**

That Council for the Town of Pincher Creek authorize any Councillor who is able to attend the Fort Macleod 150<sup>th</sup> Celebration Opening Ceremony.

**CARRIED 24-291**

**11. CLOSED SESSION DISCUSSION  
Subdivision Development Review and Approval Process Improvements**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on June 10, 2024 at 7:24pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, and Executive Assistant,

**CARRIED 24-292**

**NODGE:**

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on June 10, 2024 at 7:24pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

**CARRIED 24-293**

*Mayor Anderberg called a recess at 7:24pm  
Mayor Anderberg called the meeting back at 7:29pm*

**BARBER:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on June 10, 2024 at 7:29pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, and Executive Assistant,

**CARRIED 24-294**

**CLELAND:**

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on June 10, 2024 at 8:20pm in accordance with sections 16 & 24 of the Freedom of Information and Protection of Privacy Act.

**CARRIED 24-295**

**BARBER:**

That Council for the Town of Pincher Creek approve a one time funding of \$100,000.00 for technical assistance with the funds coming from the Municipal Stabilization Fund.

**CARRIED 24-296**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**CLELAND:**

That this meeting of Council on June 10, 2024 be hereby adjourned at 8:24 pm.

**CARRIED 24-297**

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MAYOR, D. Anderberg

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CAO, K. Dunbar

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 24 DAY OF JUNE 2024**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
MONDAY JUNE 24, 2024 AT 6:00 P.M.**



# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Road Repair Adjacent to Heritage Inn	
<b>PRESENTED BY:</b> Stephen Burnell, Director of Operations	<b>DATE OF MEETING:</b> 6/24/2024

**PURPOSE:**

To provide an update to Council related to road repairs on the Waterton Avenue service road adjacent to Heritage Inn.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek accept the Road Repair Adjacent to Heritage Inn report as information.

**BACKGROUND/HISTORY:**

Correspondence was received from Heritage Inn on October 12, 2023 requesting the Town to address road conditions adjacent to the parking lot's north entrance.

January 8, 2024, motion 24-007, "That the Town of Pincher Creek accept the Heritage Inn pothole information as presented with thanks to the Operations staff and direct administration to get a cost estimate to upgrade the road approach to the north end main entrance for possible construction in 2024 and work with adjacent landowner if they are interested."

The 2024 paving program was delayed due to staff shortage/changes. It was decided based on pending repair requirements ,throughout Town, to extend the prior paving contractor, Saal Paving Ltd., for 2024.

The repair area is just over 4,000 square feet and the repair will include repair/replacement of base, a contoured swale section to accommodate storm water flows and six inches of asphalt.

**ALTERNATIVES:**

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**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

The 2022 Infrastructure Master Plan identifies the section of the Waterton Avenue service road adjacent to the Heritage Inn with a "failing" condition rating.

Administration has reached out to Heritage Inn to advise them of the pending roadway repair.

**FINANCIAL IMPLICATIONS:**

The project area and required repairs were discussed with Saal Paving Ltd. and an estimate of \$40,716.00 plus GST was provided to repair the roadway adjacent to the Heritage Inn.

The 2024 budget for asphalt repair is \$150,000. Based on currently identified projects it is expected that the Waterton Avenue service road repair adjacent to Heritage Inn can be completed within this approved budget.

**PUBLIC RELATIONS IMPLICATIONS:**

Public notification will be provided in advance of the roadway repair and localized temporary traffic control will direct traffic and hotel patrons to alternate access points.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports this interim repair to the transition area from Highway 6 to the Waterton Avenue service road to facilitate improved vehicle movements and access to the Heritage Inn parking lot.

**Signatures:**

**Department Head:**

*Stephen Burnell*

**CAO:**

*Kourad Dunbar*





# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Review Bylaw 1629-22 Tax Exemption Bylaw	
<b>PRESENTED BY:</b> Wendy Catonio, Director of Corporate Services	<b>DATE OF MEETING:</b> 6/24/2024

**PURPOSE:**

As per Bylaw 1629-22 Tax Exemption Bylaw, this bylaw is to be reviewed at least every second year.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek accept the review of Bylaw 1629-22 Tax Exemption Bylaw as information.

**BACKGROUND/HISTORY:**

The Bylaw 1629-22 Tax Exemption Bylaw has been in effect for two years with no applications received which means it is difficult to determine how effective it is.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek direct Administration to change Bylaw 1629-22 Tax Exemption Bylaw \_\_\_\_\_ and bring it back for first reading.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

This Tax Exemption Bylaw may encourage existing property owners and prospective property owners to invest in the Town of Pincher Creek.

**FINANCIAL IMPLICATIONS:**

Undeterminable at this time but the Town may be foregoing a portion of property taxes derived from new growth.

**PUBLIC RELATIONS IMPLICATIONS:**

The idea of offering an incentive to new and expanding businesses is very appealing as it may encourage some of our existing businesses to look into growth opportunities.

**ATTACHMENTS:**

1629-22 Tax Exemption Bylaw - 3441

**CONCLUSION/SUMMARY:**

Administration supports Council accepting the review of Bylaw 1629-22 Tax Exemption Bylaw as information.

**Signatures:**

**Department Head:**

*Wendy Catenio*

**CAO:**

*Konrad Dunbar*



## Town of Pincher Creek

### Tax Exemption Bylaw No. 1629-22

#### A BYLAW OF THE TOWN OF PINCHER CREEK IN THE PROVINCE OF ALBERTA, TO ESTABLISH TAX EXEMPTION FOR BUSINESS DEVELOPMENT

WHEREAS the Town of Pincher Creek acknowledges the importance of business development in the Town for the general benefit of the Town, including goods, services, employment and taxes;

AND WHEREAS the Town wishes to facilitate growth of existing businesses and also attract new business construction to support the growth and prosperity of the Town;

AND WHEREAS pursuant to Section 364.2 of the *Municipal Government Act*, RSA 2000, c M-26, Council may pass a tax exemption bylaw to encourage development and revitalization of non-residential properties for the general benefit of the Town;

AND WHEREAS the Town of Pincher Creek is responsible for carrying out measures that will develop and maintain a viable community pursuant to Section 3(c) of the *Municipal Government Act*, which includes measures to improve the long-term economic outlook for the Town;

NOW THEREFORE, the Council of the Town of Pincher Creek, in the Province of Alberta, enacts as follows:

#### 1. Short Title

1.1 This Bylaw may be referred to as the "Tax Exemption Bylaw".

#### 2. Definitions

2.1 In this Bylaw, unless the context otherwise requires:

- a) "Act" means the *Municipal Government Act*, RSA 2000, c M-26, as amended from time to time;
- b) "Administration" means the administrative and operational arm of the Town comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;
- c) "Agent" means a person or organization appointed to represent the applicant
- d) "Applicant" means a person who applies for an Exemption;
- e) "Assessed Person" means an assessed person as that term is defined under Section 284(1) of the Act;
- f) "Business" means commerce for purposes of the production, storage, buying or selling of goods and services;
- g) "Chief Administrative Officer" or "CAO" means the chief administrative officer as appointed by Council, including the CAO's delegate;



- h) ) "Complete Application" means an application submitted pursuant to this Tax Exemption Bylaw that includes the Application Fee (if any) and the application requirements for non-residential tax exemption and the application form for non-residential tax exemption as set out in Appendices "A" and "B"
- i) "Council" means all the Councillors of the Town including the Chief Elected Official for the Town;
- j) "Exemption" means an exemption from taxation for Non-residential Property as provided for in Part 10, Division 2 of the Act. For purposes of clarity, the exemption from taxation applies only to taxes imposed by the Town under Part 10, Division 2 of the Act and not Provincial requisitions including Education and Pincher Creek Foundation;
- k) "Expansion" means development that adds to an existing Structure to increase the Structure's physical space for purposes of facilitating the Business within that Structure, or to replace an existing Structure for purposes of facilitating the Business within that Structure;
- l) "New Construction" means the construction of a new Structure for the purpose of establishing a Business within that Structure;
- m) "Non-residential Property" means non-residential as defined in the Act section 297 (4) (b) in respect of property;
- n) "Qualifying Property" means a Structure that is the subject of the New Construction or an Expansion;
- o) "Structure" means a structure as that term is defined in s 284(1)(u) of the Act that is Non-residential Property;
- p) "Tax Exemption Agreement" means a written agreement setting out the terms and conditions for an Exemption for the Qualifying Property; and
- q) "Town" means the Town of Pincher Creek in the Province of Alberta.

### 3. Purpose

- 3.1 The purpose of this Tax Exemption Bylaw is to allow for Tax Exemptions under Part 10, Division 2 of the Act for Qualifying Properties in the Town that meet the requirements of this Bylaw.3.2

### 4. Scope

- 4.1 This tax exemption applies to the improvement portion of the property tax. For greater clarity, the Applicant will continue to receive a tax notice for the land portion of their assessed property.
- 4.2 The Applicant will continue to receive a tax notice for any Provincial Requisitions, such as Education, Senior's Housing and requisitions from any other Agencies, Boards, Commissions and Foundations.
- 4.3 The Applicant will continue to receive a tax notice for any Local Improvements.



## 5. Criteria for an Exemption

5.1 In order to apply for an Exemption under this bylaw , an Applicant must meet the following criteria:

- 5.1.1 the Applicant must be the Assessed Person for the Qualifying Property that is the subject of the application;
- 5.1.2 the applicant may apply for an exemption for structural improvements to a property on behalf of a tenant of the property;
- 5.1.3 the Applicant must have no outstanding monies owing to the Town.

5.2 In order to qualify for an Exemption, the Qualifying Property must meet the following criteria:

- 5.2.1 The Applicant must submit a Complete Application in accordance with the terms of this Bylaw.
- 5.2.2 the Qualifying Property must be located within the geographical boundaries of the Town;
- 5.2.3 the Development of the Qualifying Property must qualify as New Construction or an Expansion or a structural improvement;
- 5.2.4 All required Town Development approvals with respect to the development of the Qualifying Property must have been issued;
- 5.2.5 Eligibility for a Tax Exemption pursuant to this Bylaw requires the following criteria:
  - 5.2.5.1 Notarized statement from a third-party construction firm indicating that the costs presented by the applicant are true, and that all costs submitted are those only for constructing or expanding or improving the structure of the building.
  - 5.2.5.2 In the case where a property owner elects to use their own labour, then a letter from a third-party accounting firm is required verifying the costs submitted and ensuring that all costs are true, and those that are submitted are only those for constructing or expanding or improving the building.
  - 5.2.5.3 A building/ development permit has been obtained and executed by the Town of Pincher Creek, if required.
  - 5.2.5.4 All construction inspections are completed and a permit for occupancy has been granted by the Town, if required.
  - 5.2.5.5 A minimum of \$25,000 invested in new construction or expansion or structural improvement
- 5.2.6 The Applicant must submit a Complete Application in accordance with the terms of this Bylaw.
- 5.2.7 With respect to a Qualifying Property, only one agreement with a three- year period is allowed.



## 6. Application for an Exemption

- 6.1 Applicants must submit a Complete Application to the CAO. The CAO shall respond to the application within 60 working days from the time of submission.
- 6.2 Applications may be submitted at any time and, if approved, the tax exemption applies for 3 (three) years beginning the year following the year of approval.
- 6.3 Notwithstanding the Complete Application requirements set out in this Bylaw, the CAO may require any additional information that, in the discretion of the CAO, is necessary to complete the application.
- 6.4 The CAO will advise Applicants in writing if their application is accepted for consideration. Applications accepted for consideration shall become the property of the Town and may not be returned.
- 6.5 The CAO has the discretion to reject applications that are incomplete and will provide a written description of the reasons for rejection within 60 business days of the application.
- 6.6 Applicants whose applications are returned as incomplete may resubmit an application at any time.
- 6.7 The CAO will advise Applicants within 60 business days in writing with reasons if their application is rejected.

## 7. Consideration of Applications

- 7.1 The CAO shall review the Complete Application to determine if it meets the criteria and requirements for an Exemption and provide a written report with recommendations to Council within 60 business days of the application.
- 7.2 Council shall review the complete application and the CAO report and may:
  - 7.2.1 pass a resolution directing the CAO to enter into a Tax Exemption Agreement; or
  - 7.2.2 pass a resolution refusing the complete application.
- 7.3 A resolution directing the CAO to enter into a Tax Exemption Agreement must include:
  - 7.3.1 the 3 (three) years to which the Exemption applies; and
  - 7.3.2 the dollar value of the Exemption for the Qualifying Property for each of the fiscal tax years affected whether based upon the costs of New Construction or the costs of an Expansion or improvements.
- 7.4 The CAO shall provide written notice of a refusal by Council to an Applicant within 14 business days which must include the resolution passed under section 7.2.



## 8. Tax Exemption Agreement

- 8.1 Where Council has passed a resolution approving an Exemption, The CAO shall draft a Tax Exemption Agreement in accordance with the resolution of Council.
- 8.2 A Tax Exemption Agreement must outline:
- 8.2.1 the taxation years to which the Exemption applies, which must not include any taxation year earlier than the taxation year in which the Exemption is granted;
  - 8.2.2 the amount of the Exemption for each taxation year to which the Exemption applies;
  - 8.2.3 a deadline for submission of proof that the Qualifying Property has been approved for occupancy, if required;
- 8.3 In the event of a cancellation pursuant to section 9.1 of this Bylaw, any monies owed to the Town shall be immediately paid by the Applicant; and
- 8.4 Any other conditions the CAO deems necessary and the taxation year(s) to which the condition applies.
- 8.5 A Tax Exemption Agreement shall be honored notwithstanding this bylaw being amended or repealed subsequent to entering into such agreement.
- 8.6 Notwithstanding that the market value of a property could increase, decrease or remain the same, no applicant will be allowed to use the municipal exemption tax rebate to reduce the tax notice to below zero.
- 8.7 Annual Taxation must be paid when due.
- 8.8 Sale of the Property - If the property is sold during the three years of the agreement, the agreement will be considered terminated and no further tax exemption will apply.

## 9. Cancellation of Tax Exemption Agreements

- 9.1 If at any time after an Exemption is granted, The CAO determines that the Applicant or their application:
- 9.1.1 did not meet, or ceased to meet, any of the material applicable criteria in Section 5 which formed the basis of granting the Exemption;
  - 9.1.2 Tax arrears are owing with respect to the Qualifying Property; or
  - 9.1.3 that there was a breach of any material condition of the Tax Exemption Agreement; then
- The CAO shall make a recommendation to Council and Council may, by resolution, cancel the Tax Exemption Agreement. .
- 9.2 A resolution passed by Council pursuant to section 9.1 must include reasons and identify the taxation year or years to which the cancellation applies.
- 9.3 The CAO shall provide written notice of a cancellation to an Applicant which must include the resolution passed under section 9.1.



**10. Review of Decision**

- 10.1 Where an application has been rejected by the CAO on the basis that it is incomplete, Applicants may resubmit to the CAO a revised application at any time;
- 10.2 Applicants may apply to Council within 30 business days of receiving a notice of cancellation to review the cancellation and Council may uphold or revoke the cancellation.
- 10.3 Applications for judicial review of a decision pursuant to this Tax Exemption Bylaw must be filed with the Court of Queen's Bench and served not more than sixty (60) days after the date the decisions is received by the Applicant.

**11. Review of Bylaw**

- 11.1 This bylaw shall be reviewed by Council in a public Council meeting at least every second year from the date of passing of the bylaw for the purpose of assessing whether to amend or repeal the bylaw.


**12. Severability**

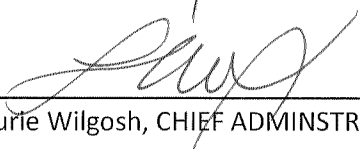
- 12.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this Bylaw is deemed valid.

**13. Effective Date**


- 13.1 This Bylaw shall come into force and take effect when it is approved after third reading.

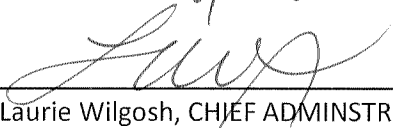
READ a First time this 24th day of May, 2022.

  
 \_\_\_\_\_  
 Don Anderberg, MAYOR

  
 \_\_\_\_\_  
 Laurie Wilgosh, CHIEF ADMINISTRATIVE OFFICER

READ a Second time this 13<sup>th</sup> day June, 2022.

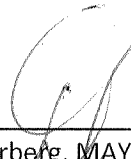
  
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 Don Anderberg, MAYOR

  
 \_\_\_\_\_  
 Laurie Wilgosh, CHIEF ADMINISTRATIVE OFFICER






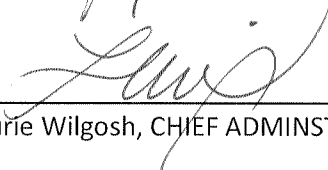
READ a Third time this 27<sup>th</sup> day of June, 2022.

  
\_\_\_\_\_  
Don Anderberg, MAYOR

  
\_\_\_\_\_  
Laurie Wilgosh, CHIEF ADMINISTRATIVE OFFICER

SIGNED AND PASSED this 27th day of June, 2022.

  
\_\_\_\_\_  
Don Anderberg, MAYOR

  
\_\_\_\_\_  
Laurie Wilgosh, CHIEF ADMINISTRATIVE OFFICER



**Appendix "A"**  
**Application Requirements for**  
**Tax Exemption**  
**Bylaw No. 1629-22**

1. All applications for an Exemption under the Tax Exemption Bylaw must include the following information:
  - a) a signed and dated application form:
  - b) if the Applicant is not an individual, an agent authorization form or directors' resolution:
  - c) if the Applicant is a corporation, a corporate registry record of the Applicant dated within 60 days of the date of the application:
  - d) a land titles certificate for the lands on which the Qualifying Property is located dated within 60 days of the date of the application:
  - e) copies of all building/development permits issued with respect to the development of the Qualifying Property:
  - f) a description of the Business conducted or to be conducted in the Qualifying Property:
  - g) an indication of whether the development is New Construction or an Expansion or an improvement:
  - h) an estimate of when the Qualifying Property will be approved for occupancy after completion of the New Construction or Expansion, if required:
  - i) an explanation of how the application meets the criteria for an Exemption; and
2. With regards to Expansions the following additional information:
  - i. photographs of the Qualifying Property before the Expansion; and
  - ii. a notarized statement from a third-party construction firm indicating that the costs presented by the applicant are true, and that all costs submitted are those only for constructing or expanding the structure of the building
  - iii. a financial summary and copies of receipts or paid invoices in relation to the development showing the location of the Expansion.
3. Applicants may provide any other material, including additional print, visual or audio-visual material, which the Applicant believes will support their application.

**All Qualifying Properties will be subject to inspection by Town staff to ensure the validity of the application.**



**Appendix "B"**  
**Application Form for**  
**Tax Exemption**  
*Pursuant to the Tax Exemption Bylaw No. 1629-22*

**Business Information**

Business Name: \_\_\_\_\_

Registered Corporate name, if different: \_\_\_\_\_

Legal Address of Qualified Property: \_\_\_\_\_

\_\_\_\_\_

Mailing Address of Qualified Property: \_\_\_\_\_

\_\_\_\_\_

**Personal Information**

Name of applicant or agent: \_\_\_\_\_

Mailing Address for applicant or agent: \_\_\_\_\_

\_\_\_\_\_

Email Address for applicant or agent: \_\_\_\_\_

\_\_\_\_\_

Telephone number for applicant or agent: \_\_\_\_\_

\_\_\_\_\_

Personal information required by Town of Pincher Creek application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact the Town's FOIP Head at 403-627-3156 or email [reception@pinchercreek.ca](mailto:reception@pinchercreek.ca)



Provide, or append, a brief description of the Business:

The Applicant is applying for a three-year (36 month) tax exemption for: (choose applicable)

- New Construction
- Expansion

Describe, or append, an explanation of why you are seeking an Exemption and how you meet the criteria for one of the tax exemption programs listed above:

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What date is the subject property expected to be approved for occupancy:

---

Indicate if the application includes the following:

- |   |   |
|---|---|
| <input type="checkbox"/> Building/Development Permits (required)                        | <input type="checkbox"/> Land Titles Certificate (required) |
| <input type="checkbox"/> Tax Assessment Notices (required)                              | <input type="checkbox"/> Notarized cost statement           |
| <input type="checkbox"/> Agent Authorization Form/Directors' Resolution (if applicable) | <input type="checkbox"/> Photos (if applicable)             |
| <input type="checkbox"/> Financial Summary and Receipts/Invoices (if applicable)        | <input type="checkbox"/> Other materials (optional)         |
| <input type="checkbox"/> Corporate Registry Record (if applicable)                      |   |

\_\_\_\_\_  
Date of the Application

\_\_\_\_\_  
Signature of Applicant (or Applicant's Agent)

\_\_\_\_\_  
Print Name of Applicant (or Applicant's Agent)

**FOR OFFICE USE ONLY**

\_\_\_\_\_  
DATE APPLICATION WAS RECEIVED

\_\_\_\_\_  
NAME OF RECIPIENT



# Town of Pincher Creek

## REQUEST FOR DECISION

*Council or Committee of the Whole*

<b>SUBJECT:</b> Canada Day Fireworks	
<b>PRESENTED BY:</b> Andrea Hlady, Director of Public Outreach and Engagement	<b>DATE OF MEETING:</b> 6/24/2024

### **PURPOSE:**

The Town of Pincher Creek will be managing the Canada Day fireworks display (July 1, 2024 from 8:30pm-11:30pm). 2024 is the fifth consecutive year that fireworks have been used for the Canada Day celebration and is the last year of the funding agreement.

### **RECOMMENDATION:**

That Council for the Town of Pincher Creek direct administration to bring this information forward to an upcoming Joint Council meeting for discussion regarding continued support of the Canada Day Fireworks.

### **BACKGROUND/HISTORY:**

The Canada Day fireworks display has been an annual event since 2000. The event costs approximately \$14,000 to host, coming from three sources of funding; Celebrate Canada federal funding (approx. \$1,500), Town of Pincher Creek (approx. \$6,200), and MD of Pincher Creek (approx. \$6,200).

2024 is the last year of the agreement with the MD specific to this event.

2024 is the last year of an agreement with the Fireworks Factory.

### **ALTERNATIVES:**

That Council for the Town of Pincher Creek accept the Canada Day Fireworks report for information.

### **IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

.

### **FINANCIAL IMPLICATIONS:**

The Town of Pincher Creek has committed approximately \$6,200 each year since 2000. There are additional costs in staffing, specifically recreation staff (organize and onsite during the event) and bylaw officer (traffic and crowd control).

**PUBLIC RELATIONS IMPLICATIONS:**

Precautions are taken to minimize risk to wildlife and from wildfire thru measures such as, mowing adjacent areas and booking the Fire Department for the event.

**ATTACHMENTS:**

2022\_Fireworks contract - 3440

Fireworks letter of support from MD Pincher Creek\_2022 - 3440

**CONCLUSION/SUMMARY:**

As this is the last year of the funding agreement for this event, discussions are required between the MD of Pincher Creek and the Town of Pincher Creek regarding the future funding plans for the Canada Day Fireworks event.

**Signatures:**

**Department Head:**

*Konrad Dunbar*

**CAO:**

*Konrad Dunbar*

# Fireworks Display Agreement



**BETWEEN:**        **The Fireworks Factory Inc.**  
PO Box 318  
Rockyford, AB T0J 2R0  
(Referred to as "The Fireworks Factory")

**AND:**                **Town of Pincher Creek**  
962 St. John Avenue  
Pincher Creek, AB T0K 1W0  
(Referred to as "Customer")

**IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED IN THIS  
AGREEMENT, THE PARTIES AGREE AS FOLLOWS:**

## **FIREWORKS DISPLAY**

1. The Fireworks Factory shall provide a fireworks Display (referred to as the "Display") to the Customer consisting of fireworks designed by The Fireworks Factory in consultation with the Customer.
2. The Display shall be performed only at the **Town of Pincher Creek** (a site mutually agreed upon between The Fireworks Factory, the Customer and the property owner of the site location) on **July 1<sup>st</sup>, 2022, July 1<sup>st</sup>, 2023, and July 1<sup>st</sup>, 2024** (referred to as the "Original Date). The Customer shall provide a SAFE SITE, which entails a clear useable space (as set out in the ERD Display manual and deemed so with a site inspection by The Fireworks Factory), if said site is deemed not useable on the day of the Display set-up then an alternate site must be made available (as agreed upon by both the Customer and The Fireworks Factory). This must be a SECURE SITE LOCATION, which is not accessible by the general public or anyone harboring the set-up and firing of the Display and is to be made so by the Customer, as it will be the sole responsibility of the Customer to provide the said site.

## **PURCHASE PRICE**

The purchase price for the Displays shall be **\$12,000.00 plus GST** (referred to as the "Purchase Price") payable as follows:

- a. An initial deposit of half that shall be paid on or before the date of the contract, and
- b. The balance of the Purchase Price shall be paid on or before the date of the Display.

## **POSTPONEMENT/CANCELLATION**

If The Town of Pincher Creek, in its sole discretion, determines that the Display on the Original Date would be impossible or impractical because of inclement weather or safety concerns, the Display will be postponed to a later date as shall be determined by the "Postponement Date" as set out in Schedule "B".

In the event the Display is a risk to public safety or nearby property and determined so by The Fireworks Factory, or any local Authority Having Jurisdiction, the Display will be postponed to the Postponement Date.

In the event that the Customer determines that the Display on the Original Date would be impossible or impractical because of inclement weather or safety concerns, or the display is deemed unsafe by The Fireworks Factory or the local Authority Having Jurisdiction, and the Customer elects not to postpone the Display, the terms set out in Schedule "A" attached here shall apply.



### **FIREWORKS LIABILITY**

The Customer shall not be liable for any injury or death arising from or out of any occurrence in, upon, at, or relating to the Display, or damage to property of others relating to the Display, other than if such injury or death or any such damage to property is caused by or is to the extent contributed to by the negligence of the Customer, its employees, or agents for whom the Customer is, in law responsible. The Fireworks Factory shall indemnify the Customer and save it harmless from all losses, claims, actions, and damages, liability and expense in connection with damage to property, personal injury, loss of life or any other loss or injury caused by or is to the extent contributed to, by the negligence of the Customer, or those for whom the Customer is responsible in law. If the Customer shall, without fault on its part, be made a party to any litigation commenced by or against The Fireworks Factory, then The Fireworks Factory shall defend, indemnify and hold the Landlord harmless in connection with such litigation.

Any individuals who will be present on the fireworks site shall each sign a waiver of liability in the form attached as Schedule "C" hereto.

### **CUSTOMER LIABILITY**

The Fireworks Factory shall not be liable for any injury or death arising from or out of any occurrence in, upon, at or relating to the Display or damage to property of the Customer or others relating to the Display, nor shall it be responsible for any loss of or damage to any property of the Customer or others. If such injury or death, or any such damage to property is caused by or is to the extent contributed to by the negligence of the Customer, its employees, or agents for whom the Customer is, in law, responsible.

The Customer shall indemnify The Fireworks Factory and save it harmless from all losses, claims, actions, damages, liability and expense in connection with personal injury, loss of life, damage to property or any other loss or injury whatsoever arising out of the Agreement. If such loss, action, claim, damage, liability, or expense is caused by, or is to the extent contributed to, by the negligence of the Customer, or those for whom the Customer is responsible in law. If The Fireworks Factory shall, without fault on its part, be made a party to any litigation commenced by or against the Customer, then The Fireworks Factory shall defend, indemnify and hold the Customer harmless in connection with such litigation.

## **INSURANCE**

The Fireworks Factory shall provide a certificate of commercial general liability insurance with a minimum limit of \$5,000,000.00 inclusive for personal injury, bodily injury (including death) and property damage arising out of any occurrence or a series of occurrences arising from one cause. The Customer shall be added to the policy or policies as an additional insured but only with respect to the Agreement and the policy or policies shall contain a cross liability clause.

Notwithstanding The Fireworks Factory covenant in respect to insurance, the Customer acknowledges and agrees that the Customer is not relieved of any liability arising from or contributed to by its negligence.

## **CARRYING OUT THIS AGREEMENT**

The parties do further covenant and agree that they will execute all further documents and assurances necessary to give effect to the terms of this Agreement.

## **COSTS OF ENFORCEMENT OF AGREEMENT**

Each of the parties agree indemnify the other for any and all costs associated with enforcement of the within Agreement including all legal costs on a solicitor and client basis.

## **PROPER LAW**

This Agreement shall be governed by the laws of the Province of Alberta.

## **WHOLE AGREEMENT**

This Agreement, including any attached Schedules, is the entire Agreement between the parties. No statement, promise, or inducement made by either party that is not contained in this written contract will be valid or binding. This Agreement may not be enlarged, modified, or altered, except in writing signed by both parties.

## **SEVERABILITY**

The provisions of this Agreement are severable and the invalidity of any clause or provision of this Agreement shall not affect any other clause or provision, but the Agreement shall be construed as if such invalid provisions were deleted.

**Accepted and Agreed:**

**TOWN OF PINCHER CREEK**

**THE FIREWORKS FACTORY**

<p><u>Laurie Wilgosh</u> <u>Apr. 25/22</u> Signature Date</p> <p><u>LAURIE WILGOSH</u> Printed Name</p> <p>_____ Signature Date</p> <p>_____ Printed Name</p> <p><u>962 St. John Ave</u> Address</p> <p><u>Pincher Creek AB T0K1W0</u> City Province Postal Code</p>	<p>_____ Signature Date</p> <p>_____ Printed Name</p> <p>_____ Address</p> <p>_____ City Province Postal Code</p>
--	---

# SCHEDULE "A"

## POSTPONEMENT DATE

If the Customer, in its sole discretion, determines that the display of the fireworks on Original Date would be impossible or impractical because of inclement weather or safety concerns, the display will be postponed to a later date as shall be determined by the Customer and agreed upon by The Fireworks Factory.

If the following date is available and agreeable the Display will take place on:

Postponement Date: Rodeo Saturday \* To be agreed upon  
3<sup>rd</sup> weekend in August

### Accepted and Agreed:

#### Town of Pincher Creek

#### The Fireworks Factory

<u>Chris</u> Signature	<u>9 Feb 22</u> Date	_____ Signature	_____ Date
<u>Marie Everts</u> Printed Name	_____ Printed Name	_____ Printed Name	_____ Printed Name
_____ Signature	_____ Date	_____ Address	_____ Address
_____ Printed Name	_____ Printed Name	_____ City	_____ Province
<u>962 St. John Ave</u> Address	_____ Address	_____ Postal Code	_____ Postal Code
<u>Pincher Creek AB</u> City Province	<u>T0K1W0</u> Postal Code	_____ City	_____ Province

**SCHEDULE "B"**  
**The Fireworks Factory Inc.**



**IMPORTANT:** THIS DOCUMENT AFFECTS YOUR LEGAL RIGHTS. BY SIGNING IT YOU GIVE UP THE RIGHT TO SUE. READ THIS DOCUMENT CAREFULLY BEFORE SIGNING.

**Release of Liability, Assumption of Risk and Waiver Agreement**

For good and valuable consideration, myself, my successors, heirs, assigns, executors, administrators, spouse and next of kin:

1. Acknowledge the I fully understand by visiting this Display site involves risk of serious injury or death and economic losses which my result from my own actions, inactions or the negligence of others, or from the condition of the facilities, fireworks, equipment, or areas where the Event or activities being conducted, as well as weather conditions;
2. Assume any and all risks of bodily injury to myself, including medical or hospital bills, permanent or partial disability, death, dismemberment and damages to my property, caused by or arising from my participation/visitation on the Display site;
3. Agree not to sue, or present any claim for personal injury, property damage, or wrongful death against The Fireworks Factory Inc., or their affiliated companies, employees, agents, or assigns for damages attributable to my participation/visitation on the Display site;
4. Discharge and release The Fireworks Inc., its employees, agents, and assigns from any liability, loss, damage, claim, demand or cause of action against them arising from or attributed to my participation/visitation on the Display site, whether same shall arise by their negligence or otherwise.

**This document relieves The Fireworks Factory Inc. and others from liability for bodily injury, wrongful death and property damage suffered by me which is in any way related to my participation/visitation on the Display site. I have read this document and I understand that I give up substantial rights, I assume all risks by signing it, and I sign it voluntarily.**

<p style="text-align: center;"> Signature</p> <p style="text-align: center;"> Date</p> <p style="text-align: center;"><u>LAURIE WILGOSH</u> Printed Name</p>	<p style="text-align: center;">_____ Signature</p> <p style="text-align: center;">_____ Date</p> <p style="text-align: center;">_____ Printed Name</p>
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1037 Herron Ave.  
PO Box 279  
Pincher Creek, AB  
T0K 1W0  
p. 403.627.3130  
f. 403.627.5070  
[info@mdpincercreek.ab.ca](mailto:info@mdpincercreek.ab.ca)  
[www.mdpincercreek.ab.ca](http://www.mdpincercreek.ab.ca)

April 13, 2022

Marie Everts  
Marketing, Events & Economic Development Officer  
Town of Pincher Creek  
[economic@pinchercreek.ca](mailto:economic@pinchercreek.ca)

Dear Ms. Everts:

Reference: Canada Day Fireworks Celebration

Council, at their meeting on April 12, 2022, discussed your request for sponsorship for the upcoming Canada Day Fireworks Celebration.

At that meeting, Council agreed to the \$5000 request for 2022 and to adding this item to the MD's budget for 2023 and 2024.

If you have any questions, please contact Jessica McClelland, Executive Assistant, at 403-627-3130, or email [Communications@mdpincercreek.ab.ca](mailto:Communications@mdpincercreek.ab.ca).

Yours truly,

Rick Lemire  
Reeve, MD of Pincher Creek No.9



**Town of Pincher Creek  
COUNCIL DISTRIBUTION LIST  
June 24, 2024**

<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Received From</u></b>	<b><u>Information</u></b>
1.	6/11/2024	Town of Coalhurst	Parade Invite
2.	06/11/2024	SASCI Administrator	Enabling Accessibility Fund
3.	06/11/2024	Town Of Claresholm	Invitation to join us for the 2024 Miners Days Parade
4.	06/05/2024	GTA Strategies	Dedication of December as Christian Heritage Month
5.	06/17/2024	Heritage Acres	Heritage Acres Farm Museum
6.	06/17/2024	AB Munis	Meeting request with Minister Mclver – AB Munis Fall 2024 Convention
7.	06/17/2024	Town of Raymond	Parade invite
8.	6/14/2024	Chief Mountain Gas Co-op Ltd.	2024 Chief Mountain Annual Golf Staff Day - August 29, 2024 Lee Creek Golf
9.	6/14/2024	Municipal Affairs	Letter to Chief Elected Official



June 11, 2024

To Mayor and Council,

On behalf of the Town of Coalhurst and Coalhurst Council, I'd like to formally invite you to participate in our Annual Miners Days Parade! This year, the parade will take place on **Saturday, July 27**. We would be honoured to have you be part of Coalhurst's favourite day.

### **Miners Days Parade**

Parade participants may begin staging at 8:00 AM on the north side of Coalhurst High School, along 55<sup>th</sup> Avenue. The parade itself starts at 10:30 AM.

- If you can join us, please check in for staging no later than 9:30 AM at the Information Booth, which will be set up in the parking lot on 55<sup>th</sup> Avenue.
- Parking is limited for vehicles not being used in the parade, so please carpool if possible.
- You are welcome to bring candy, however, candy and marketing materials may not be distributed from your float or vehicle. Please have someone walk beside your float to distribute candy by dropping it near parade goers so children maintain a safe distance from the floats. Please do not throw candy toward or into the crowd. If distributing flyers or other paper-based materials, these must be given **by hand** to individuals along the parade route to avoid any littering.
- To register and for more information, click here to complete the registration form: <https://forms.office.com/r/uq3qSHYhjC> or visit [coalhurst.ca](https://coalhurst.ca).
- The parade route is included with this letter.

### **Town Council Pancake Breakfast**

Prior to the parade, we invite you join us for a free pancake breakfast at the Coalhurst Community Centre, located at 527 50<sup>th</sup> Avenue. Breakfast will be served between 8:00 AM and 10:00 AM.

If you are able to join us, please confirm your availability with Christy Henning at [communitydevelopment@coalhurst.ca](mailto:communitydevelopment@coalhurst.ca).

We look forward to hearing from you!

Sincerely,







Mayor Lyndsay Montana

# MINERS DAYS PARADE

SATURDAY, JULY 27, 2024

10:30 AM (Staging begins 8:00 AM)



- STAGING AREA 
- PARKING AREA 
- PARADE ROUTE 
- REGISTRATION INFO BOOTH 



**From:** [April McGladdery](#)  
**To:** [Konrad Dunbar](#); [Kristie Green](#)  
**Subject:** FW: Enabling Accessibility Fund  
**Date:** Wednesday, June 12, 2024 2:13:50 PM  
**Attachments:** [Outlook-3phtzdu.png](#)  
[Image001.png](#)

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*April McGladdery*  
Administrative Assistant  
Town of Pincher Creek  
(403) 627-3156 / Fax: (403) 627-4784  
[www.pinchercreek.ca](http://www.pinchercreek.ca)



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**From:** Carrie Cooley (SASCI Administrator) <admin@sasci.ca>  
**Sent:** Tuesday, June 11, 2024 11:46 AM  
**To:** James Van Leeuwen <jvl@dusk.ca>; Jacqui Bruns <jacqui@pcfamlycentre.ca>; Dan Crawford <sudsyscarwash@gmail.com>; Steve Holly <adaptableoutdoors@outlook.com>; Sara Holly <sara.adaptableoutdoors@outlook.com>; Rose Murfin <rmurfin@gmail.com>; Kathlen Allen <foodcentrepcc@gmail.com>; The Annex at Pincher Creek <info@pincherannex.ca>; Anne Gover <annehgover@gmail.com>; Crowsnest Pass Chamber of Commerce <office@crowsnestpasschamber.ca>; Pincher Creek & District Chamber of Commerce <info@pincherchamber.ca>; Municipal District of Pincher Creek No. 9 <info@mdpincercreek.ab.ca>; info@pcfamlycentre.ca; April McGladdery <reception@pinchercreek.ca>; Dolphin Swim Club Pincher Creek <pcdolphinswimclub@gmail.com>; Allied Arts Council <lebelpc@gmail.com>; Pincher Creek Community Early Learning Centre <ola@pincherchildcare.ca>; Carrie Kinahan <vilocow@shaw.ca>; Twin Butte Hall Society <twinbuttehall@gmail.com>; Jane Lancaster <janelanc@telusplanet.net>; Donna Watt <corpirate@shaw.ca>; Stephen Valcourt <stephen.valcourt@gmail.com>; Burnham <burnhamdick41@outlook.com>; Christi Bustard <cbustard@platinum.ca>; Caitlin McKenzie <caitlin.mckenzie89@gmail.com>; FCSS <fcss@pinchercreek.ca>; Tristan Walker <tristan@massifenergy.ca>; Kelly Cooley <kcool5150@gmail.com>; Brett Wuth (DEM PCREMO) <pcremo-dem@mdpincercreek.ab.ca>; David Simmons <lende65@yahoo.ca>; Kootenai Brown Pioneer Village <mail.kbpv@gmail.com>; Marie Everts <marie@marieeverts.ca>; ORCA <orca.alberta@gmail.com>; Liza Dawber <grants@pccdi.ca>; Darrin Epp <executive.director@heritageacres.org>  
**Cc:** Kevin Van Koughnett <kevin.t.van.koughnett@gmail.com>; David Simmons <lende65@yahoo.ca>; Brett Wuth <wuth@castrov.cuug.ab.ca>; Liza Dawber <grants@pccdi.ca>  
**Subject:** Enabling Accessibility Fund

*Hello Community Partners,*  
*Liza Dawber, Grant Specialist, has the following information for you about the Enabling*

*Accessibility Fund. Read on!*

*Carrie*

The Enabling Accessibility Fund (EAF) provides funding for projects that make Canadian communities and workplaces more accessible for persons with disabilities. The EAF supports Canada's Disability Inclusion Action Plan, in particular Pillar 3 - Accessible and Inclusive Communities.

The youth innovation component

The [youth innovation component](#) encourages youth to find accessibility barriers in their communities. They work with local organizations to improve accessibility and safety in community spaces and workplaces. Grant funding can be up to \$12,000 per project.

Project ideas include:

- purchasing para-hockey sleds
- building raised garden beds in a community garden
- providing accessible beach mats and beach wheelchairs
- purchasing voice recognition software

### **The small projects component**

The [small projects component](#) provides grant funding for small-scale construction and communication technology projects that improve accessibility in communities and workplaces. Grants can be up to \$200,000 per project.

Project examples may include:

- building ramps, accessible doors, and accessible washrooms
- installing screen reader devices and hearing loop systems
- constructing a universally designed office
- creating an accessible playground

[Enabling Accessibility Fund - Canada.ca](https://www.canada.ca/en/employment-social-development/services/accessibility-fund.html)

Please let me know if you would like to meet and apply for either of these components.

Liza Dawber

Grant Specialist Pincher Creek

403 682 7421

[grants@pccdi.ca](mailto:grants@pccdi.ca)

Carrie Cooley, SASCI Administrator

Southwest Alberta Sustainable Community Initiative

PO Box 1297 Pincher Creek, AB T0K 1W0

mobile phone: (403) 627-1750

email: [admin@sasci.ca](mailto:admin@sasci.ca)



## Kristie Green

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**Subject:** FW: Claresholm Parade

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**From:** Megan McClung <[Engagement@claresholm.ca](mailto:Engagement@claresholm.ca)>  
**Sent:** Monday, June 10, 2024 3:01 PM  
**To:** Barlow, John - Riding 1 <[John.Barlow.C1@parl.gc.ca](mailto:John.Barlow.C1@parl.gc.ca)>  
**Cc:** April McGladdery <[reception@pinchercreek.ca](mailto:reception@pinchercreek.ca)>  
**Subject:** Claresholm Parade

My name is Megan McClung, and I am the Engagement Coordinator for the town of Claresholm. We would like to extend a warm invitation to your town or city to join us for our Fair Days, which will be held from August 8th to August 11th.

Our Fair Days feature four full days of fun and exciting events, including a rodeo, bench show, live music, outdoor markets, a kids' penny carnival, a family dance, beer gardens, tea on the lawn, a fun run, a children's strongman competition, a junior rodeo, a Rocky Mountain car drift demo, lawn tractor races, a pet show, and much more.

We would be delighted if you could participate in our Candy Parade on August 10th at 11 am. Your town or city's participation would add to the enjoyment and success of this well-attended event.

If you are interested, please let me know, and I will send you the information about staging and setup. This year's theme is "Meet Me at the County Fair," and we encourage everyone to join in on the fun.

Thank you so much for considering our invitation. Please feel free to reach out with any questions.

Best regards,

Megan McClung  
Engagement Coordinator  
Town of Claresholm



June 2024

Good day,

On behalf of the Christian Music Festival, we would like to welcome you to be a part of our campaign to have the month of December recognized across Canada as Christian Heritage Month.

Christianity is the most followed religion in our country, with more than half of the Canadian population identifying as members of the Christian faith. The *Canadian Charter of Rights and Freedoms* even mentions God in its very first sentence. However, despite days, weeks and even months being dedicated to other religions and heritages, there is no such recognition for the Christian faith in Canada. As proud citizens of this diverse and culturally rich nation, we believe it is important to recognize and celebrate the contributions of all religious and cultural groups.

We are seeking the assistance of members of municipal, provincial, and federal governments across Canada to make our dream a reality. Please provide us with information on how proclamations can be made within your jurisdiction, recognizing Christian Heritage Month in December.

If you have any questions, please feel free to reach out to us at the email below. You can also reach us through our consultant, Jeremy Beamer of GTA Strategies, at 416-499-4588 ext. 2 or at [jeremy@gtastrategies.com](mailto:jeremy@gtastrategies.com).

Together, we can help further the diverse cultural landscape of this great nation.

Sincerely,

*Molly Banerjei*

Molly Banerjei

CEO Christian Music Festival

[www.ChristianMusicFestival.org](http://www.ChristianMusicFestival.org)

[mollybanerjei@icloud.com](mailto:mollybanerjei@icloud.com)

**Kristie Green**

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**Subject:** FW: Heritage Acres Farm Museum

Hello Town of Pincher Creek,

I am the outgoing Event Planner at Heritage Acres Farm Museum and when we have someone in that position, we will ensure they know how to contact the Town.

Today I want to introduce you to Sharla Dyck, the new Executive Director at HAFM.

Our Annual Show is July 26-28 and the Fall Family Event is September 14.

Last year, we had some counsellors volunteer to help at our pancake breakfast on Saturday, July 27 or September 14. If you could put in that request and let Sharla know the outcome that would be much appreciated.

Thank you,  
Myra Hammond



**Subject:** FW: Meeting request with Minister McIver – ABmunis Fall 2024 Convention

**Subject:** Meeting request with Minister McIver – ABmunis Fall 2024 Convention

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the Alberta Municipalities (ABmunis) Fall 2024 Convention, scheduled to take place at the Westerner Park (4847A 19 Street Red Deer, AB, T4R 2N7) from September 25-27, 2024.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email with potential topics for discussion to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) no later than **July 12, 2024**.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
  - It is highly recommended to provide details on the discussion topics.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

Engagement Team  
Municipal Services Division  
Municipal Affairs



## Carolina Hunsperger

---

**From:** Kristie Green  
**Sent:** Monday, June 17, 2024 11:05 AM  
**To:** Carolina Hunsperger  
**Subject:** FW: Parade request - council distribution

Kind Regards,

*Kristie Green*

Executive Assistant/Payroll  
Town of Pincher Creek  
403-627-3156 ext 105  
[www.pinchercreek.ca](http://www.pinchercreek.ca)

---

**From:** Recreation <rec@pinchercreek.ca>  
**Sent:** Wednesday, June 12, 2024 9:41 AM  
**To:** Kristie Green <payroll@pinchercreek.ca>  
**Subject:** Parade request - council distribution

Raymond is inviting council or member to attend their parade on July 5<sup>th</sup>. The Raymond Rotary Club – Al Bany requests confirmation or unable to attend by calling 587-370-9761.

*Rhonda Oczkowski*

Recreation Programmer  
Parks & Recreation  
Town Of Pincher Creek  
403 627 4322



## Kristie Green

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**Subject:** FW: 2024 Chief Mountain Annual Golf Staff Day - August 29, 2024 Lee Creek Golf  
**Attachments:** Chief Mountain Gas Co-golf August 29, 2024.pdf; Poster Stars Ball Drop-24.pdf; golf rules2024.docx

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**Subject:** 2024 Chief Mountain Annual Golf Staff Day - August 29, 2024 Lee Creek Golf

Good Morning ,

Pleased to attach our invitation to attend our 2024 Golf Day and Stars Ball Drop fundraiser. We are grateful for your support every year and hope to again have a great day this year.

We hope that you can come and golf, enjoy the beautiful Lee Creek Golf Course, and strengthen friendships and networking opportunities.

Thank you,

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Delbert G. Beazer, Chief Executive Officer  
Chief Mountain Gas Co-op Ltd.  
190 - 1st Street East,  
P.O. Box 38  
Cardston, Alberta, T0K 0K0  
403 653-3011  
1 866 653-3011

# Chief Mountain Gas Co-op Annual Golf Tournament 2024

Thank you for coming!!!!

## RULES:

- **NO Breakfast Balls**
- **Men** will golf from **BLUE** tee boxes, **Women** from **GREEN** tee boxes.
- Teams are made up of 4 golfers if there is only three of you take an extra shot! Rotate who takes the extra shot.
- **1 drive** from every player on team is required in first and last 9 holes. (2 per round.)
- The team picks the best ball and players play from that spot.
- Shot placement can be relocated within 6 inches of the ball you decide to play from if you are in the rough you stay in the rough, in the sand stay in the sand. Sorry tough luck.
- There are **NO Gimmies** today.
- 4 mulligans max per person. (Hold onto your ticket for door prizes)
- Follow all course rules and Have fun!

## PRIZE HOLES ( you cannot use a mulligan to win a prize)

- # 2 – Men's **skirt hole** if you don't drive it past the Green tee boxes, put on a skirt (prize at end of day if your still wearing the skirt)
- # 4 - Hole in one \$20,000 sponsored by JP Lease! Closest to pin for women
- # 5 - Long Drive OLD SCHOOL drivers (MUST USE OLD DRIVERS) Men and Women -
- # 6 - Long putt for Men
- # 7 – Closest to pin – men and women
- # 9 - **Pipe Dream Putter** Longest putt made with provided putter!
- # 12 - Hole in one \$10,000 sponsored by Alberta Treasury Branch!
- # 14 - Closest to the line Drive Men and Women
- # 15 - Hole in one prize – Closest to pin Men
- # 18 - longest putt Women
- **Long drive contest with extended driver.** After round - Hole #1 – Ticket purchase for prize \$20.00. Longest drive wins the cash!
- Winning team prize, Most Honest Team prize
  - Mulligans **BLUE** ticket 1/\$5 or 4/\$20
  - Dinner **RED** tickets
  - Beer **Yellow** tickets \$5 / ticket

**Chief Mountain Gas Co-op Ltd. – Staff Appreciation Golf Day**  
**STARS BALL DROP RAFFLE 50/50**

**August 29, 2024 – Cardston Lee Creek Valley Golf Course – 10:00am**

**September 5– Backup Day if weather is bad.**

The cost for this event is \$75.00 for 18 Holes of golf, cart, and Steak Supper - per person.  
Best Ball Format! There will be Hole Prizes, Long drive, Closest to Pin, etc.  
Hole Prize Sponsors welcome!

**Back again this year!.....A Beer/beverage Cart!**

Free Driving Range before 10:00 Shotgun Start!

Please RSVP by **August22** if possible! First 85 Golfers accepted.

This event is open to all gas co-ops, managers, and staff, and to selected  
businesses/dealers who receive this invitation.

**Businesses/dealers are encouraged to bring your bling and some door prizes if possible!**  
**Thank You!**

This is planned as a fun enjoyable day to network with those in the industry.

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Postal \_\_\_\_\_

PhoneNumber \_\_\_\_\_ Fax \_\_\_\_\_

Golfers: 1. \_\_\_\_\_ Handicap if known \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Handicap used to sort golfers, not used for scoring! Teams will be mixed.

We hope you will try to come to this event and get to know fellow co-op workers and business associates. For Lee Creek Golf Members, this is exclusive of membership benefits.

Please pay Chief Mountain with registration. Check, Cash, or credit card:

Visa/Mastercard # \_\_\_\_\_ Exp: \_\_\_\_\_ CVC \_\_\_\_\_

Thank you and please return ASAP for numbers.



**STARS<sup>®</sup>**

## GOLF BALL DROP

CLOSEST TO FLAG WINS 50/50

**POSSIBLE WIN UP TO \$10,000.**

PURCHASE TICKETS at: Gas Co-op Offices, Lee Creek Valley Golf Course

**\$20.00 PER TICKET**

**Call 403-653-3011 or ETransfer**

**[cmgc\\_accounting@shaw.ca](mailto:cmgc_accounting@shaw.ca)**

**with full name, address and phone number.**

**Thank you for supporting such a great cause.**

**Numbered Ball drop August 29 at 4:00pm**

**Attendance not required to win.**





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers