



TOWN OF PINCHER CREEK

Box 159, 962 St. John Ave, Pincher Creek, AB T0K 1W0
Ph: 403-627-3156 email: reception@pinchercreek.ca

APPLICATION FOR AREA STRUCTURE PLAN

Bylaw Adoption or Amendment

APPENDIX A

FORM L

(Office Use Only)

DATE RECEIVED: _____

DATE DEEMED COMPLETE: _____

ASSIGNED BYLAW NO: _____ DRAFT ASP REVIEW FEE PAID (\$1,500.00): ☐ YES Date: _____

ASP APPLICATION FEE PAID (\$1,000.00): ☐ YES Date: _____

PLAN/AMENDMENT: ☐ YES Date: _____ RECEIPT NO. _____

(12 PRINTED COPIES PROVIDED)

GENERAL APPLICANT INFORMATION

APPLICANT'S NAME: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

REGISTERED OWNER'S NAME (IF NOT THE APPLICANT): _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

APPLICANT'S INTEREST IF NOT THE REGISTERED OWNER: _____
(e.g., Contractor, Developer, Option to Buy, Lease, or Other)

LEGAL DESCRIPTION: Lot(s) _____ Block _____ Plan _____

OR: Quarter _____ Section _____ Township _____ Range _____ W _____ M

MUNICIPAL CIVIC ADDRESS: _____

Estimated Development Commencement (start) date: _____

Estimated Development Completion date: _____

Estimated Value of Project: _____

METHOD OF CORRESPONDENCE (FROM THE TOWN)

Email: Unless otherwise agreed to, the Town's standard method of correspondence with an applicant to receive all official written documentation/notices for an application is by email. Please advise and discuss with the Town if a different method of correspondence is preferred.

PRIVACY INFORMATION

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Access to Information Act and Protection of Privacy Act.

PROPERTY INFORMATION

EXISTING USE OF LAND:

☐ Undeveloped

☐ Residential

☐ Commercial

☐ Industrial

☐ Recreational

☐ Other: _____

AREA STRUCTURE PLAN INFORMATION

PROPOSED AREA STRUCTURE PLAN NAME:

(or if an amendment, provide the name of the Existing ASP and Bylaw Number)

BRIEF DESCRIPTION OVERVIEW / INTENT AND MERITS (additional comments may be attached):

AUTHORIZATION AND SIGNATURES

By signing this form, I acknowledge I have read the first page of the application and am aware the application and related file contents will become available to government/other agencies and the public and are subject to the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

I have read and understand the terms noted below and hereby apply for permission to carry out the development described above and on the attached plans and specifications. I / We certify that the information given on this form and attachments hereto are full and complete and are to the best of my/our knowledge a true statement of the facts concerning this application, and I / we are the registered owner(s). I further certify that, if I am not the registered owner, the registered owner of the land described above is aware of, and in agreement with this application. By signing this form, I hereby authorize representatives of the Town of Pincher Creek to enter my land for the purpose of conducting a site inspection in connection with this application.

I hereby authorize representatives of the Town of Pincher Creek and referral agencies to enter my land for the purpose of conducting a site inspection with respect to my Area Structure Plan application.

This right is granted pursuant to Section 653(2) of the Municipal Government Act.

Date: _____

Applicant Signature: _____

Registered Owner:

(Required, if different from applicant)

Print Name

Signature

Or

- ☐ Written approval has been submitted by the **registered owner** stating that the applicant is authorized to sign this application form.

Date written approval was submitted: _____



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INFORMATIVE

- In accordance with Section 6.1 of this Bylaw, a person may request an amendment to this bylaw, by applying in writing, furnishing reasons in support of the application and paying the prescribed fee (as established by Council).
- All applications to amend this bylaw shall be submitted to the Development Officer and shall be accompanied by the information outlined in Section 6.1 including a narrative and explanation of the purpose of the request if it is for text, development standard, or land use being proposed as an amendment; and any other material as deemed necessary by the Development Officer to allow Council to make an informed decision on the application.
- Additional requirements in Section 6.2 for land use redesignation applications may also apply.
- The Development Officer may refuse to accept an application for an amendment to this Land Use Bylaw if, in their opinion, the information supplied is not sufficient to undertake a proper evaluation of the proposed amendment.
- Where an application for an amendment to this bylaw has been refused by Council, another application that is the same or similar **shall not be accepted for a period of 6 months** following the date of the decision of refusal; or, where an application for an amendment to this bylaw has been refused by Council, another application that has been significantly changed or changed at the request of Council may be accepted prior to the 6-month waiting period prescribed in Section 6.1, sub-section (8), at the discretion of Council.
- All proposed amendments to this bylaw shall be decided upon by Council in accordance with the *MGA*.
- Applicants are advised that land use parcel/lot redesignations (rezoning) amendment applications may be subject to a concurrent Area Structure Plan bylaw adoption process, which may be run prior to or concurrently with the redesignation (rezoning) amendment, as directed or required by Council.