

APPLICATION FOR A DEVELOPMENT PERMIT

APPLICATION NO. _____

APPLICANT:

NAME: _____ PHONE: _____

ADDRESS: _____

OWNER OF LAND (if different from applicant):

NAME: _____ PHONE: _____

ADDRESS: _____

PROPERTY TO BE DEVELOPED:

CIVIC ADDRESS: _____

LEGAL FILE #: _____

LEGAL DESCRIPTION: Lot(s) _____ Block _____ Plan _____

Quarter _____ Section _____ Township _____ Range _____ West of _____ Meridian

LAND USE DISTRICT: _____ EXISTING LAND USE: _____

DETAILS OF DEVELOPMENT:

PROPOSED USE: _____

OFF-STREET PARKING SPACES: Number _____ (Refer to plan for LOCATION)

MAIN BUILDING:

SETBACKS: Front _____ Rear _____ Side _____ Side _____

HEIGHT: _____ FLOOR AREA: _____ PERCENT OF LOT OCCUPIED: _____

ACCESSORY BUILDING:

SETBACKS: Front _____ Rear _____ Side _____ Side _____

HEIGHT: _____ FLOOR AREA: _____ PERCENT OF LOT OCCUPIED: _____

PERMIT FEE: _____ RECEIPT NO. _____ RECEIVED BY: _____

PLANS ATTACHED: Yes No ESTIMATED VALUE OF CONSTRUCTION (\$): _____

ESTIMATED COMMENCEMENT: _____ ESTIMATED COMPLETION: _____

IMPORTANT: I have read and understand the terms noted on the reverse side of this form and hereby apply for permission to carry out the development described above and/or on the attached plans and specifications. I further certify that the owner of the land described above is aware of this application.

Date: _____ Signature of APPLICANT: _____

Date: _____ Signature of REGISTERED OWNER: _____

TERMS: See Reverse

TERMS:

1. Every application for a permit shall be submitted in duplicate and be accompanied by the following information:
 - (a) a site plan showing the registered legal boundaries, the location of any proposed development and any existing development, and provisions for off-street loading and parking facilities;
 - (b) floor plans and elevations, and cross-sections;
 - (c) a statement indicating the manner in which the applicant intends to conform to the conditions and standards applicable to the development proposed.
2. Every application for a permit shall be accompanied by a non-returnable processing fee as established in the fee schedule of this bylaw.
3. All plans submitted for the erection, enlargement, or alterations of a building, as specified in the Architects Act, shall be signed by a registered architect or professional engineer.
4. Failure to complete the application fully and/or to supply the required information and/or plans may cause delays in the processing of the application.
5. An application for a permit shall, at the option of the applicant, be deemed to be refused when a decision thereon is not made within 40 days after receipt of the application in its complete and final form by the Designated Officer, and the applicant may appeal as provided for in section 686(1) of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, as though he had received a refusal at the end of the 40-day period.
6. The developer is also required to obtain a town-approved building permit, where applicable.
7. All refuse on any construction site shall be properly screened or placed in an approved enclosure until such time as disposal occurs, at the cost of the developer.
8. The person to whom a development permit has been issued shall notify the Designated Officer:
 - (a) following the preliminary layout of the site, but prior to the commencement of actual development thereon, and
 - (b) upon completion of the development.

DEVELOPMENT PERMIT

DEVELOPMENT APPLICATION # _____ ROLL # _____

I/We hereby make application for a Development Permit under the provisions of Land Use Bylaw No. 1547, in accordance with the plans and supporting information submitted herewith and which forms part of this application.

APPLICANT _____ PHONE _____
(PLEASE PRINT)

CIVIC ADDRESS _____ BOX # _____ FAX _____

REGISTERED OWNER OF LAND CONCERNED _____

ADDRESS _____ PHONE _____ FAX _____

LEGAL DESCRIPTION: LOT _____ BLOCK _____ PLAN _____

ZONE _____

| | | |
|-------------------|-------|--|
| PERMITTED USE | \$50 | |
| DISCRETIONARY USE | \$150 | |
| TREE DEPOSIT | \$200 | |

| |
|--|
| Municipal Development and Subdivision Authority Meeting Date: |
|--|

(Discretionary Use applications will be dealt with by the Municipal Development and Subdivision Authority)

| | | | | | | | | |
|-----------------|-------|--|------|--|------|--|-----|--|
| PROPOSED YARDS: | FRONT | | REAR | | SIDE | | AND | |
|-----------------|-------|--|------|--|------|--|-----|--|

DESCRIPTION OF DEVELOPMENT _____

Estimated Value of Project _____

Estimated Start Date _____ Estimated Completion Date _____

Applicant's interest if not the registered owner _____

Date _____ SIGNED _____
(Applicant)

LAND USE BYLAW NO. 1547 SIGNED _____
(Registered Owner)

| | |
|--|---|
| PERMIT FEES PAID: Date: _____ PERMITTED USE \$50.00 DISCRETIONARY USE \$150.00 TREE DEPOSIT \$200.00 | [] APPROVED [] APPROVED (Subject to following conditions) [] REFUSED (For the following reasons) |
|--|---|

Comments: _____
(Development Officer) *(Date)*

DEVELOPMENT PERMIT NOTES:

1. Every application for a permit shall be submitted in duplicate and be accompanied by the following information:
 - (a) a site plan, in duplicate, showing the registered legal boundaries, the location of any proposed development and any existing development, provisions for off-street loading and vehicle parking facilities and proposed setbacks or yard dimensions;
 - (b) floor plans and elevations and sections;
 - (c) a statement indicating the manner in which the applicant intends to conform to the conditions and standards applicable to the development proposed.
2. All contractors shall ensure that a development permit and building permit have been obtained before starting development.
3. Every application for a development permit shall be accompanied by a non-refundable processing fee.
4. Failure to complete the application fully and/or to supply the required information and/or plans may cause delays in the processing of the application.
5. An application for a permit shall, at the option of the applicant, be deemed to be refused when a decision thereon is not made within forty (40) days after receipt of the application in its complete and final form by the Development Officer, and the applicant may appeal as provided for in section 684 of the Municipal Government Act, RSA 2000.
6. The person to whom a development permit has been issued shall notify the development officer:
 - (a) following the preliminary layout of the site, but prior to the commencement of the actual development thereon; and
 - (b) upon completion of the development.

The information requested is being collected for the purpose of administering development permits in the Town of Pincher Creek and may be shared with assessors/Municipal Development and Subdivision Authority under the Freedom of Information and Protection of Privacy Act and is protected by the Act. If you have any questions about this contact the FOIP Coordinator at 403-627-3156.