

**OCCUPANCY PERMIT APPLICATION**

Occupancy Permit Application # \_\_\_\_\_ ROLL # \_\_\_\_\_

I/We hereby make application for an Occupancy Permit under the provisions of Land Use Bylaw No. 1547, in accordance with the plans and supporting information submitted herewith and which forms part of this application.

**FEES: \$250.00 General Construction Deposit / \$50.00 Renovations (refundable with a written request and a copy of the issued Occupancy Certificate from the Safety Codes Officer)**

APPLICANT \_\_\_\_\_ PHONE \_\_\_\_\_  
(PLEASE PRINT)

DEVELOPMENT PERMIT # \_\_\_\_\_

CIVIC ADDRESS \_\_\_\_\_

LEGAL ADDRESS: \_\_\_\_\_ LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ PLAN \_\_\_\_\_

FAX \_\_\_\_\_

**REGISTERED OWNER OF LAND CONCERNED** \_\_\_\_\_

ADDRESS \_\_\_\_\_ BOX \_\_\_\_\_ PHONE \_\_\_\_\_

LEGAL DESCRIPTION: LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ PLAN \_\_\_\_\_

LAND USE DISTRICT \_\_\_\_\_

**Note:** Occupancy Permit Applications must be completed in person at the time the Development Permit Application is applied for. Refunds must be submitted in writing to the Town office, with a copy of the Occupancy Certificate from the Safety Codes Officer. Please contact the Town's Building Inspector, Richard Pitsol at Superior Safety Codes Inc., 1-888-717-2344, fax 1-888-717-2340, or cell 403-999-8552 for additional information.

**\$250.00 Deposit is required for General Construction Applications and \$50.00 for Renovation Applications.**

Estimated Occupancy Date: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Applicant's interest if not the registered owner: \_\_\_\_\_

DATE \_\_\_\_\_

SIGNED \_\_\_\_\_  
(Applicant)

SIGNED \_\_\_\_\_  
(Registered Owner)

<b>To be completed by Town of Pincher Creek</b>
<b>PERMIT FEES PAID:</b> Date:
<b>DEPOSIT \$250.00 / \$50.00 (refundable when Occupancy Certificate is provided)</b>
<b>DATE:</b> _____ <i>Comments:</i>
<i>Development Officer</i>

**STANDARDS OF DEVELOPMENT Schedule 4**

**29. OCCUPANCY PERMITS**

- (b) Application requirements must be completed at the time of application for a development permit. Applications should be accompanied by a refundable \$250.00 application fee for general construction or \$50.00 for renovations.