



## Town of Pincher Creek

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Town of Pincher Creek

Multi-Purpose Facility: Activity Space

Request for Expressions of Interest

Issue Date: February 26, 2025

Submission Deadline: March 31, 2025

### **Request:**

The Town of Pincher Creek is sending out this request for Expression of Interest (EOI) to gauge interest in the opportunity to operate the space (Plan 9111546, Block 5, Lot 1) in the Multi-Purpose Facility. It is approximately 2,000 square feet of open space that can be accessed from the interior through the building lobby, and from the exterior through separate doors. The space is adjacent to both the swimming pool and the library. It has shared bathroom facilities. It is currently operating as a fitness space.

### **The Purpose:**

The primary objective of this request for an EOI is to assess community interest in this opportunity. Information gathered through this process will be useful to determine the best use of the space. The Town is looking for an organization to contract to rent, manage and operate the activity space. The organization would have shared access to the space and agree to operate during normal business hours. Access to and use of the space is required by the Culture and Recreation department for special events, days of significance, storage and seasonal office requirements. Please contact the Culture and Recreation department should you require more information specific to sharing requirements.

If your organization would like to discuss the possibility of operating in the Multi-Purpose Facility, please send an expression of interest letter with the following information:

- a business plan overview with relevant background information and any strengths in implementing the service,
- how the proposed use would benefit the community,
- how much you intend to pay for the space, and
- your preferred arrangement knowing the Culture and Recreation department will also need access to the space.

### **Next Steps:**

All completed EOI documents will be presented to Council for the Town of Pincher Creek. All materials submitted in response to the EOI become the property of the Town of Pincher Creek and will be considered public information.



Once reviewed, the successful applicant will have the opportunity to enter into a multi-year contract with the Town of Pincher Creek.

Please submit your Expression of Interest letter before **March 31, 2025**, to the following address:

Culture and Recreation Department

Attn: Andrea Hlady

E: [community@pinchercreek.ca](mailto:community@pinchercreek.ca)

P: 403 627 4322