

NOT to be submitted without Bank Remittance or Void Cheque



**TAX INSTALLMENT PAYMENT PLAN (TIPP)
Pre-Authorized Debit (PAD) Agreement**

TOWN OF PINCHER CREEK
Box 159, 962 St. John Avenue, Pincher Creek, AB T0K 1W0
Phone: 403-627-3156 Fax: 403-627-4784
tax@pinchercreek.ca
www.pinchercreek.ca

NAME	DATE OF APPLICATION
MAILING ADDRESS	ROLL NUMBER
CITY/TOWN	CURRENT MONTHLY TAX PAYMENT CALCULATION
PROVINCE POSTAL CODE	CIVIC / STREET ADDRESS
PHONE NUMBER	EMAIL ADDRESS
THESE SERVICES ARE FOR (<i>please check one</i>): <input type="checkbox"/> Personal <input type="checkbox"/> Business Use Personal PADs (e.g. for mortgage payments, utility payments, charity donations, etc.). Business PADs (e.g. for supplies, lease payments, etc.)	
Please check one: AUTO CALCULATED PAYMENTS <input type="checkbox"/> FIXED MONTHLY PAYMENTS (<i>NB: penalties may apply</i>) <input type="checkbox"/>	

I/We hereby authorize a debit, in paper, electronic, or other form in the amount as calculated with latitude for adjustments in accordance with the Tax Installation Payment Plan (TIPP) Bylaw, to be drawn on my/our account on the fifteenth (15th) day of each month, beginning:

Month year

NB: Must complete and submit application along with banking information by the end of the month in order to start on the 15th of the following month.

- For payments under the TIPP program, I/we authorize the Town of Pincher Creek and its Financial Institution to debit my/our account as indicated by attached void cheque or bank advice.
 - for all taxes payable to the Town of Pincher Creek,
 - in the amount of monthly payments as calculated, on the fifteenth (15th) day of each month.
 - if the fifteenth (15th) of the month falls on a non-working day, the payment will be made on the next working day.
 - which amount may increase/decrease pursuant to the provision of the Tax Installation Payment Plan (TIPP) Bylaw.
- A specimen cheque for my/our account marked 'VOID' or 'Bank Advice' from our/my bank is attached to this

application.

3. You, the payor may revoke your authorization at any time upon written notice subject to providing not less than fourteen (14) days prior to the next due date. Withdrawal from the TIPP program shall be subject to the provisions of the Tax Installation Payment Plan (TIPP) Bylaw.
4. I/We acknowledge that in the event any payment is not honoured, a \$35.00 NSF fee will be applied as per the Fee Structure Bylaw, as well as the Tax Penalties as per the Penalty on Unpaid Taxes Bylaw. In the event that two (2) payments are not honoured in any given year, I/we will be cancelled from the program and all applicable penalties will be applied to outstanding tax amounts.
5. In the event of a sale of the above noted property, I/we will notify the Town of Pincher Creek in writing not less than fourteen (14) days prior to the next due date to arrange for cancellation from the TIPP program, and I/we will advise the purchaser of his option to, upon application, make payments by pre-authorized debit under the TIPP program. I/We may obtain information on my/our right to cancel a PAD Agreement at my/our financial institution or by visiting www.payments.ca. You, the Payor may revoke your authorization at any time, in writing, subject to providing notice of 14 days prior to the next due date.
6. I/we will complete and submit a new TIPP application to the Town of Pincher Creek of a change of bank account within fourteen (14) days prior to the next due date and provide a current cheque marked "VOID", or "Bank Advice" from my bank.
7. All persons whose signatures are required to sign on the bank account for the TIPP program, have signed their agreement below.
8. Nothing in this TIPP form shall be interpreted to relieve the owner/applicant from the obligation to pay any taxes, including penalties, owing the Town of Pincher Creek in the manner or on the date or dates for payment established by bylaw of the Town of Pincher Creek.
9. By copy of this form, the owner/applicant acknowledges notification of and agrees to abide by the Terms and Conditions of the Pre-authorized Debit and the Electronic Funds Transfer Service provided by the Town of Pincher Creek's financial institution.
10. I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/We have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit www.payments.ca.

Please be advised, if you are not on fixed payments, the final TIPP payment amount withdrawn in December may be different for the following reasons: TIPP NSFs that have not been honored, and unpaid penalties/charges and/or invoices that have been applied to this tax account will be added to the final TIPP payment amount withdrawn December 15th.

Signature

Date

Signature

Date

The personal information on this form is being collected for the purpose of administrating TIPP payments for the Town of Pincher Creek, under the authority of the Freedom of Information and Protection of Privacy Act (FOIP). It is protected by the privacy provisions of the FOIP Act. If you have any questions about the collection, please contact the FOIP Coordinator at 403-627-3156.