

Energy Team Charter

Municipality Name: Pincher Creek MD & Town

Executive Sponsor: La Vonne Rideout

Team Members:

<u>David Desabrais</u>	<u>Municipal Energy Project Lead</u>
<u>James Van Leeuwen</u>	<u>Southern Alberta Sustainable Community Initiative; Director</u>
<u>La Vonne Rideout</u>	<u>Town of Pincher Creek; Director of Community Services</u>
<u>Roland Milligan</u>	<u>MD of Pincher Creek; Director of Development & Community Services</u>
<u>Ad hoc; as needed</u>	<u></u>

Team Scope:

- Establish and promote energy efficiency goals and objectives
- Identify projects which will contribute to the reduction of our electrical usage and GHG emissions
- Implement monitoring program, reporting, and communication processes to track and promote our performance with internal organizations, external community stakeholders, and the general public
- Evaluate all new or replacement equipment for efficient energy usage (cost of ownership) and make recommendations to purchasing
- Continually improve energy efficiency goals, objectives, and strategies within our planning, design, operations, maintenance, and jurisdictions

Meeting Frequency:

- 2nd and 4th Thursday every month
- 2nd Thursday Time: 1:30 PM, Location: Town Council Chambers
- 4th Thursday Time: 1:30 PM, Location: MD Council Chambers

Reporting Format:

Meeting minutes and a quarterly executive summary

Key Indicators:

- Reduce Municipal Governments baseline 2019 GHG emissions by 5%
- Energy Management Plan and other tools to monitor effectiveness of process modifications to reduce demand
- Adoption of Energy Policy and Management Plan by Municipal Governments

Key Milestones:

- Year 1 program completion April 28th, 2022. Assuming funding approval, Year 2 program completion date in April 2023. Effort shall continue past program date to continually improve site performance

Energy Team Charter Established this 10th day of June, 2021

David Desabrais
Municipal Energy Manager Signature

LRideout
Executive Sponsor Signature